

**EXHIBIT A(x)-SCOPE OF WORK (SOW):  
ADDITIONAL REQUIREMENTS FOR PROGRAMS WITH FAMILY PARTNER(S)**

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|------------------------|------------------------------------|
| <b>Contractor Name</b> | Account Name Contractor Legal Name |
|------------------------|------------------------------------|

*See Applicable Exhibit A Documents. Any additional specifications or variations in contracted service requirements applicable to this Exhibit A-SOW shall be contained herein.*

**III. PROGRAM INFORMATION AND REQUIREMENTS**

**C. Program Description**

Contractor shall maintain programmatic services at or above the following minimum levels:

**1. Program Design**

**Additional Specifications**

Program Design - Add Specs

Contractor shall provide Family Partner/Parent Peer Support Specialist (Family Partner) Services as specified under Section VI. Additional Requirements.

**VI. ADDITIONAL REQUIREMENTS**

**Additional Specifications**

Additional Requirements - Add Specs

**Family Partner**

Contractor shall provide family-driven and culturally-responsive services to clients. Contractor's Family Partner(s) shall work within Contractor's program(s) to assist families in accessing needed services, promoting independence, and building advocacy skills.

Contractor's Family Partner(s) shall provide services to accomplish the following goals:

- i. Support family-driven practices by bringing the family perspective to mental health service delivery;
- ii. Support families in navigating systems of care; and
- iii. Reduce community perception of stigma related to client's mental health issues.

Contractor's Family Partner(s) shall collaborate with the primary mental health clinician to:

- i. Provide services to families;
- ii. Promote access and linkages to services;
- iii. Advocate with and on behalf of families;
- iv. Assist families in increasing their support network;
- v. Provide mental health education and consultation to help families understand their role as their child's advocate and role model;
- vi. Conduct outreach via community events;
- vii. Advocate for and champion family-driven practice;

- viii. Participate in monthly Family Partners Learning Community Cohort Meetings offered by ACBH Office of Family Empowerment (OFE); and
- ix. Act as a role model and mentor for parents whose children are receiving treatment services.

Contractor's Family Partner staff shall comply with any emerging peer support specialist certification requirements from Department of Health Care Services (DHCS) or ACBH in relation to California Senate Bill 803 in order to continue providing peer services.

Each 1.0 FTE Family Partner shall serve 20 to 30 unduplicated clients and provide 513 hours of outpatient services on an annual basis. During the COVID-19 emergency, Contractor shall provide at least 26 hours of outpatient services on a monthly basis (318 hours over 12 months) per 1.0 direct FTE Family Partner. These units of service shall be prorated for programs maintaining less or more than 1.0 FTE.

Contractor's units of service specified in Section IV.A. Process Objectives shall include the services provided by the Family Partner(s). With 30-day notice from ACBH, Contractor may be required to adopt a new and/or different billing/procedure code(s) for Family Partner staff and for Medi-Cal reimbursement.

When appropriate Family Partners shall assist in client transition when client requires a different type of service or level of care.

Contractor's Family Partner(s) shall report to Contractor's Clinical Supervisor and maintain a strong working relationship with the ACBH OFE Program Specialist to receive needed technical assistance and support.

Contractor's Clinical Supervisor shall:

- i. Participate in Supervisors Meetings as provided and requested by ACBH OFE;
- ii. Share information regarding Family Partners horizontally and vertically within the Contractor's agency;
- iii. Advocate for family-driven care at all agency levels;
- iv. Provide support to Family Partners' role;
- v. Provide a minimum of one to two hours of weekly supervision to each Family Partner; and
- vi. Encourage and support Family Partners to participate in monthly Family Partner Learning Community Cohort Meetings offered by ACBH OFE.

Contractor shall submit Family Partner Annual Reports from Contractor's Clinical Supervisor and Family Partner Staff that describes Contractor's progress in meeting the Contract Deliverables and Requirements to the ACBH Program Contract Manager within 30 days from the end of the contract period.