

**EXHIBIT A(Sub-Exhibit A)-SCOPE OF WORK (SOW):
SCHOOL-BASED BEHAVIORAL HEALTH (SBBH)**

Contractor Name	Account NameContractor Legal Name
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See Applicable Exhibit A Documents. Any additional specifications or variations in contracted service requirements applicable to this Exhibit A-SOW shall be contained herein.

I. PROGRAM NAME

School-Based Behavioral Health (SBBH)

Additional Specifications

Program Name - Add Specs

II. CONTRACTED SERVICES

Outpatient Services

- Mental Health Services
- Case Management/Brokerage
- Crisis Intervention

Medi-Cal Requirements Apply

Additional Specifications

Contracted Services - Add Specs

III. PROGRAM INFORMATION AND REQUIREMENTS

A. Program Goals

Contractor shall provide services to accomplish the following goals:

- i. Enhance client's mental health status, positive coping strategies, and life skills;
- ii. Increase client's ability to actively participate and engage in school, home, and other community settings;
- iii. Increase parent and/or caregiver's ability to support clients by encouraging participation in the client's treatment; and
- iv. Improve client's ability to cultivate and/or maintain positive relationships with peers and adults.

Additional Specifications

Program Goals - Add Specs

B. Target Population

Contractor shall provide services to the following populations:

1. Service Groups

Contractor shall provide services to children and youth who meet service necessity for **Specialty Mental Health Services (SMHS)** as defined by the California Department of Health Care Services (DHCS). Contractor shall make it a priority to serve children and youth who are enrolled at a school site specified in Contractor's Exhibit A-Scope of Work (SOW) for SBBH.

Additional Specifications

Service Groups - Add Specs

2. Referral Process to Program

Referrals for service shall come from **Alameda County Health, Behavioral Health Department (ACBHD)** Acute Crisis Care and Evaluation for System-wide Services (ACCESS), school personnel, and parents. Contractor may also accept self-referred clients in compliance with No Wrong Door.

In addition, Contractor's staff shall work in collaboration with school personnel through the Coordination of Services Team (COST), if one exists, to review referrals and provide appropriate support services to eligible students and families.

Contractor shall provide regular referral updates to **ACBHD** regarding caseload capacity for each SBBH program, **including updates for sites with low referrals.**

Additional Specifications

Referral Process to Program - Add Specs

3. Program Eligibility

Contractor shall only serve residents of Alameda County who:

- i. **Are kindergarten through 12th grade students;**
- ii. Are eligible for full-scope Medi-Cal; and
- iii. Meet service necessity for **SMHS as defined by** DHCS.

Foster, kinship, or adopted children and youth with out-of-county Medi-Cal and residing in Alameda County are eligible for services **as specified by DHCS.**

Additional Specifications

Program Eligibility - Add Specs

4. Limitations of Service

Contractor shall refer children and youth who are not enrolled at one of the contracted school sites to other behavioral health programs or to **ACBHD** ACCESS as needed and as appropriate.

Additional Specifications

Limitations of Service - Add Specs

C. Program Description

Contractor shall maintain programmatic services at following minimum levels:

1. Program Design

Contractor shall provide outpatient services to support the mental health needs of local students. Contractor shall screen each youth for need for Intensive Care Coordination (ICC) and Intensive Home-Based Services (IHBS). Contractor's mental health services shall include assessment, evaluation, plan development, collateral, family engagement,¹ peer support services, individual and group therapy, individual and group rehabilitation, IHBS, and interactive complexity. Contractor's case management/brokerage services shall include ICC and linkage to IHBS when appropriate. Contractor shall provide crisis intervention.

At each school site, Contractor may provide group therapy to clients as needed in addition to their primary clinical treatment or as their primary mode of treatment if clinically appropriate.

Additional Specifications Program Design - Add Specs
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2. Discharge Criteria and Process

Contractor shall not close cases due to the end of the school year. Each spring, Contractor shall work with clients and families to identify the need and plan for continued treatment services through Contractor's program over summer breaks and/or for the next school year.

Additional Specifications Discharge Criteria and Proc - Add Specs

3. Hours of Operation

Contractor may provide services as needed during school and non-school hours (i.e., evenings and weekends) without prior approval from **ACBHD**. Contractor shall continue to provide and offer services year-round, including during periods when school is not in session, such as summer and winter breaks.

Hours of Operation - Add Specs

4. Service Delivery Sites

Contractor shall provide services at the following location(s):

Service Delivery Sites - Add Specs

Contractor shall also provide services in home and community settings where clients are located.

¹ Family engagement is an umbrella term that includes family therapy, collateral family therapy, collateral family groups, multi-family groups, collateral caregiver, and any other new codes specified by **ACBHD**.

D. Minimum Staffing Qualifications

Contractor shall maintain the below direct service staffing while school is in session,^{2,3} and shall maintain appropriate staffing to provide continuity of care for clients when school is not in session:

Minimum Staffing Qual - Add Specs

Contractor may shift staff between program sites within the same school district when a problem of low referrals is identified at one or more sites following the processes and limitations described in the **ACBHD** School Based Health Programs Shift of Fund Request Information Sheet located at <https://bhcsproviders.acgov.org/providers/network/cbos.htm>.

If a program site has a clinical staff vacancy, Contractor shall immediately notify the school site administrator, **ACBHD** Child and Young Adult System of Care designee, and the **ACBHD** Contract Manager with a plan for meeting the staffing and clinical needs of the school site and a timeline for filling the vacant position.

IV. CONTRACT DELIVERABLES AND REQUIREMENTS

A. Process Objectives

Contractor shall maintain an average monthly caseload of 18 to 20 per 1.00 direct FTE Clinician, and Contractor shall serve a minimum of 25 unduplicated clients per site per 1.00 direct service FTE Clinician. For program sites where treatment teams include mental health counselors in addition to a clinician, Contractor may serve additional clients.

On an annual basis, Contractor shall deliver the following services/deliverables:

Process Objectives - Add Specs

B. Quality Objectives

Contractor shall provide services toward achieving the following quality objectives:

Quality Measures	Quality Objectives
Percent of clients who receive two or more visits within 30 days from their episode opening date	95%
Percent of clients who receive four or more visits within 60 days from their episode opening date	95%

Additional Specifications

Quality Objectives - Add Specs

² The positions shall be maintained at the specified level or higher of direct FTE staff.

³ Clinician includes Licensed or Unlicensed Licensed Practitioner of the Healing Arts (LPHA) or Mental Health Graduate Trainee/Student.

C. Impact Objectives

Contractor shall work collaboratively with **ACBHD** to develop performance measures around the impact of services.

Additional Specifications

Impact Objectives - Add Specs

V. REPORTING AND EVALUATION REQUIREMENTS

Contractor shall participate in all **ACBHD** requested reporting and evaluations as needed.

Additional Specifications

Reporting And Eval Req - Add Specs

VI. ADDITIONAL REQUIREMENTS

No additional requirements.

Additional Specifications

Additional Requirements - Add Specs
