

Wendi Vargas
Contracts Director

March 17, 2026

Dear Alameda County, Behavioral Health Department (ACBHD) Substance Use Master Contract Provider,

As we prepare for Fiscal Year (FY) 2026-27, key logistics for the new FY in relation to your existing multi-year contract with ACBHD are as follows:

Changes to Standard Contract Language

For FY 2026-27, please review changes to the standard contract language/requirements, highlighted in yellow, here: <https://bhcsproviders.acgov.org/providers/network/forms.htm#contract>. ACBHD will include applicable changes in any subsequent iterations of your contract.

As a reminder, please utilize the ACBHD Program Change Request Form and/or the Provider/Program Change Notification Forms, located at <https://bhcsproviders.acgov.org/providers/network/forms.htm#contract>, to communicate changes and/or follow-up with your ACBHD Contract Manager(s) with any other updates or questions related to your specific contracted programs.

Contract Allocation

Your Contract Manager(s) will reach out to you about incorporating any changes to the FY 2026-27 allocation to your existing contract in relation to any of the subsequent sections listed below.

Any changes to your contract allocation are subject to Alameda County Board of Supervisors (BOS) final approval of the County budget. Should any change occur to the contract allocation as a result of the County budget process, your organization will be notified in writing.

Cost-of-Living Adjustment

When applicable, a COLA of four percent (4%) is planned for FY 2026-27 for any portion of a contract with County General Fund (Board approved) or Opioid Settlement Funds.

Note: Not all funding sources are eligible for a COLA.

Measure A

Based upon revenue projections, there will not be a FY 2026-27 COLA for Measure A funded programs.

Rates

Due to recent changes in billing services to Medi-Cal by Common Procedural Terminology (CPT) code, and the impact on revenue projections, ACBHD will have limited ability to approve rate increases.

Updated Certificates of Insurance and Cash Advance

As a reminder, per Exhibit C of your contract, ACBHD requires you to maintain insurance coverage. To avoid delays in processing your amendment and/or payments in the new FY, please ensure that you submit updated certificates promptly to your ACBHD Contract Manager(s).

If requesting for a cash advance, visit <http://www.acbhcs.org/providers/network/forms.htm> for current Cash Advance Request form (last update 4/4/2018), and include all required documentation such as your agency's current Employee Dishonesty and Crime insurance certificate and Loss Payable Endorsement. If your insurance expires in July or early August 2025, please wait to submit your organization's cash advance request until you have received your updated certificate of insurance. Cash Advances and associated documentation should be sent together in one email:

- To: CBOPayment@acgov.org
- Subject: Cash Advance_CBO Name

Updates to Contract Execution Process

Due to changes in the Alameda County Board of Supervisors (Board) requirements in approving contracts and amendments, ACBHD needs to have the contract documents packaged in May 2026. Also, due to new timelines and to avoid delays in payments, contracts may be processed with placeholder language. ACBHD will continue to work with your organization to process a subsequent amendment for additional vetted changes.

- ACBHD will need you to sign contract documents promptly and/or quickly flag any substantive barriers to your ACBHD Contract Manager(s).
- ACBHD may need to update the signatory from the Board to the ACBHD Director after your organization has signed, depending on timing.

If there are questions about your contract, please contact your ACBHD Contract Manager(s). If you need assistance identifying your Contract Manager(s), please reach out to the Contracts Unit: Contracts@acgov.org or (510) 567-8296.

Sincerely,

DocuSigned by:
Wendi Vargas
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Wendi Vargas
ACBHD Contracts Director

cc: Cecilia Serrano, ACBHD Finance Director
Rickie Michelle Lopez, ACBHD Assistant Finance Director
ACBHD Contracts Staff
Provider Contract File