



Contracts Unit  
1900 Embarcadero, Suite 205  
Oakland, CA 94606  
510-567-8296 / Fax 510-567-8290

**Karyn Tribble, PsyD, LCSW**  
*Director*

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April 24, 2025

Dear Alameda County Health, Behavioral Health Department (ACBHD) Master Contract Provider,

As we move towards Fiscal Year (FY) 2025-26, this is to inform your organization of key logistics for the new FY in relation to your existing multi-year contract with ACBHD as follows:

**Cash Advance**

If requesting for a cash advance, visit <http://www.acbhcs.org/providers/network/forms.htm> for current Cash Advance Request form (last update 4/4/2018), and include all required documentation such as your agency's current Employee Dishonesty and Crime insurance certificate and Loss Payable Endorsement. If your insurance expires in July or early August 2025, please wait to submit your organization's cash advance request until you have received your updated certificate of insurance. Cash Advances and associated documentation should be sent together in one email:

- To: CBOPayment@acgov.org
- Subject: Cash Advance\_CBO Name

**Contract Allocation**

Your Fiscal Contract Manager (FCM) will reach out to you if there is any planned increase to your Contract Allocation related to any of the items listed below. Any changes to your contract allocation are subject to Alameda County Board of Supervisors (BOS) final approval of the County budget. Should any change occur to the contract allocation as a result of the County budget process, your organization will be notified in writing.

**Cost-of-Living Adjustment**

A Cost-of-Living Adjustment (COLA) of five percent (5%) is planned for FY 2025-26 for any portion of the contract with the funding sources as follows:

- County General Fund (Board approved); and
- Mental Health Services Act ongoing, versus one-time, funding for Housing and Full-Service Partnership programs only.

*Note: Not all funding sources are eligible for a COLA.*

**RFPQ 24-07: Opportunity for 2025-26 Enhancement Funds**

For organizations recommended for award of One-Time Enhancement Funds via RFPQ 24-07, it is planned for the additional funds to be reflected in your multi-year contract as follows:

- Any award amounts confirmed in writing by the ACBHD Contracts Unit will be included in the FY 2025-26 Allocation recommended to the BOS in June 2025 for review and approval; and



- Your multi-year contract amendment will include the additional funds via the inclusion of a distinct Exhibit A-Scope of Work and budget aligned with your submitted proposal, and in your Exhibit B-2-Method and Rate of Reimbursement (Rate Sheet).

#### **One-Time and Time-Limited Funds**

There continues to be a delay at the state with Medi-Cal Administrative Activities (MAA) billing approvals, and the FY 2022-23 and FY 2023-24 base billing numbers are not yet available. When ACBHD obtains approval from the state, it intends to add the incentive awards to the applicable program's allocation.

Due to the transition from the Mental Health Services Act (MHSA) to the Behavioral Health Services Act (BHSA), current MHSA allocations will need to be reviewed and approved as a part of the County's Integrated BHSA Plan to continue into FY 2026-27 and subsequent FYs.

#### **Measure A**

Based upon revenue projections, there will not be a FY 2025-26 Cost of Living Adjustment (COLA) for Measure A funding.

#### **Rates**

Due to recent changes in billing services to Medi-Cal by Common Procedural Terminology (CPT) code, and the impact on revenue projections, ACBHD will have limited ability to approve rate increases.

#### **Changes to Standard Contract Language**

Please review changes to standard contract language/requirements for FY 2025-26, highlighted in yellow, at: <https://bhcsproviders.acgov.org/providers/network/forms.htm#contract>. ACBHD intends to include applicable changes in any subsequent iterations of your contract.

If there are questions about your contract, please contact your ACBHD Contract Manager(s). If you need assistance identifying your Contract Managers, please call the Contracts Unit's main line at 510-567-8296.

Sincerely,

DocuSigned by:

A handwritten signature in black ink that reads "Wendi Vargas". The signature is enclosed within a rounded rectangular border.

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Wendi Vargas  
ACBHD Contracts Director

cc: Cecilia Serrano, ACBHD Finance Director  
Rickie Michelle Lopez, ACBHD Assistant Finance Director  
ACBHD Contracts Staff  
Provider Contract File