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Health.AlamedaCountyCA.gov/ACBHD

April 10, 2024

Dear Alameda County Health, Behavioral Health Department (ACBHD)/Alameda County Behavioral Health Care Services (ACBH) Master Contract Provider,

As we move towards Fiscal Year (FY) 2024-25, we wanted to inform your organization to the following key logistics for the new FY in relation to your existing multi-year contract with ACBHD.

### **New Name**

ACBH is now ACBHD as a result of a rebranding process. The Department has initiated an iterative process towards fully incorporating the new name throughout contracts, websites, procedures, and tools. The new name will be included in subsequent iterations of your contract.

### **Cash Advance**

If your organization is submitting a cash advance request, visit <http://www.acbhcs.org/providers/network/forms.htm> for current Cash Advance Request (last update 4/4/2018), and include all required documentation such as your agency's current Employee Dishonesty and Crime insurance certificate and Loss Payable Endorsement. If your insurance expires in July or early August 2024, please wait to submit your organization's cash advance request until you have received your updated certificate of insurance. Cash Advances and associated documentation should be sent together in one email:

- To: [CBOPayment@acgov.org](mailto:CBOPayment@acgov.org)
- Subject: Cash Advance\_CBO Name

### **Contract Allocation**

Your Fiscal Contract Manager (FCM) will reach out to you if there is any planned increase to your Contract Allocation related to any of the items listed below. Any changes to your contract allocation are subject to Alameda County Board of Supervisors (BOS) final approval of the County budget. Should any change occur to the contract allocation as a result of the County budget process, your organization will be notified in writing.

#### **Cost-of-Living Adjustment**

A Cost-of-Living Adjustment (COLA) of five percent (5%) is planned for FY 2024-25 for any portion of the contract with the funding sources listed below:

- County General Fund (Board approved); and
- Mental Health Services Act ongoing, versus one-time, funding for Housing and Full-Service Partnership programs only.

*Note: Not all funding sources are eligible for a COLA.*



### Measure A Allocation

Measure A allocations are subject to a triennial review process. Alameda County Health's overall Measure A allocation was updated for FYs 2022-23, 2023-24, and 2024-25. It is not yet confirmed whether there will be a COLA for Measure A funding and, if approved by the BOS, it would be added as an adjustment to applicable contracts.

### One-Time Funds

In some limited situations, there may be additional one-time allocations for FY 2024-25 for mental health providers through the Medi-Cal Administrative Activities (MAA) Incentives Program. For programs participating in MAA billing, the FY 2024-25 allocations will include MAA incentive awards earned for services delivered in FY 2021-22. There continues to be a delay at the state with MAA billing, and the FY 2022-23 base billing numbers are not yet available. When ACBHD obtains approval from the state, the Contract Unit will add the incentive awards to the applicable program's allocation.

### **Rates**

For rate-based programs under your agency's master contract, please note that ACBHD is implementing a streamlined process for a standard three percent (3%) increase to the FY 2023-24 final rates for FY 2024-25, up to the County Contract Maximum Rate (CCMR). The FY 2023-24 County Contract Maximum Rate (CCMR) applies to FY 2024-25 rate-based programs. Please let your FCM know if this is not amenable due to extenuating circumstances for your organization.

### **Changes to Standard Contract Language**

Please review changes to standard contract language/requirements for FY 2024-25, highlighted in yellow, at: <https://bhcsproviders.acgov.org/providers/network/forms.htm#contract>. ACBHD intends to include applicable changes in any subsequent iterations of your contract. Please reach out to your Contract Managers with any questions or concerns.

If there are questions about your contract, please contact your ACBHD Contract Manager(s). If you need assistance identifying your Contract Managers, please call the Contracts Unit's main line at 510-567-8296.

Sincerely,

DocuSigned by:  
  
0350D53E7100484...  
Wendi Vargas  
Contracts Director

Rickie Michelle Lopez, ACBHD Assistant Finance Director  
ACBHD Contracts Staff  
Provider Contract File