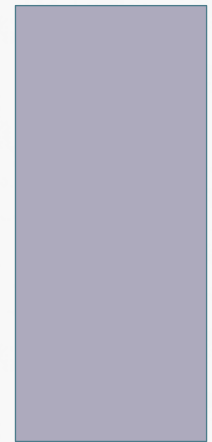


# 4<sup>TH</sup> ANNUAL SPRING PROVIDER MEETING

SUBSTANCE USE DISORDER FISCAL  
IMPORTANT REMINDERS AND UPDATES FOR FY 15-16



# NETWORK OFFICE UPDATES FY 14/15

- Implementation of unbundling of Children's Day Treatment
- Implementation of Katie A
- Change in program design for Adult Wellness Centers
- Increased demand for Eating Disorder services

# NETWORK OFFICE UPDATES FY 14/15

- Increased demand for inpatient beds and residential programs for adults – impact of AB 109
- Preparation for 1115 Waiver
- Keeping up with DHCS changes to Drug Medi-Cal
- Challenges of SUD financing

# NETWORK OFFICE UPDATES FY 14/15

- Uptick in mergers and acquisitions
- Increased Departmental interest in running competitive bid processes
- Updating Website
- More change for FY 15/16

# CONTRACT RENEWALS

Contract Renewals are staged in five batches:

- March 20
- April 8
- May 6
- May 27
- June 17

# GENERAL ISSUES

- Contract Exhibits
  - Exhibit C
    - Additional Insured page
  - Exhibit D
- Contract Negotiation
  - Be transparent about your costs
  - Units of service and clients served should reflect reality
  - Be aware if your costs are covered using the mix of units of service and allocation in your contract

# GENERAL ISSUES

- Contract Negotiation (continued)
  - Be cautious about signing a contract for services that you can't deliver within your allocation

# COLA AND MEASURE A FUNDS

- COLAs have been granted by the Board of Supervisors for several years to programs funded by County General Fund that are rate based.
- Measure A included in FY 15/16 allocations



# BUDGET REQUIREMENTS

- Must meet minimum wage requirements for State & City
- On the Personnel Expenses Worksheet - Mark the Direct Services column accurately – only staff doing direct services
- Use the Miscellaneous line item for any that do not fit in County category
  - Prepare an Explanation/Justification of Line Items Form to provide a detailed explanation

# BUDGET REQUIREMENTS

- Maintain County Categories/Forms – No changes
- Use of the Indirect costs line item requires and Indirect Cost Proposal (ICP)
  - The ICP should include detail for all administrative costs including Salaries and Operating Expenses

# BUDGET REQUIREMENTS: INVOICE PROCESSING

- 1 Claim per month
- Processed within 3 County Units
  - BHCS - Network Office
  - BHCS – Accounts Payable
  - Auditor-Controller – Disbursement Division
- Rushes should be minimal, not routine
- County Policy is that payment will be remitted within 30 days
  - BHCS – Network Office practice allows for much sooner payment. However, please keep in mind that invoice processing is subject to departmental processing timelines.

# BUDGET REQUIREMENTS: CASH ADVANCES

- Per County Policy
  - 1/12<sup>th</sup> of Contract
  - Non-Profit organizations only
  - Repayment terms as approved by BHCS

# BUDGET REQUIREMENTS: MERGERS/ACQUISITIONS ETC

- Contract Concerns
  - Tax ID # changes/updates
  - Surviving Entity
  - Existing Master Contract with Alameda County
  - Board of Supervisors' Approval
- Changes in DBA
  - Notify fiscal contract manager to complete change in vendor registration

# CONTRACT LANGUAGE CHANGES

There have been LOTS of changes...

- BHCS Goals:
  - Proactively communicate changes in contract requirements
    - These are associated with larger system-level changes
    - These should have already been messaged by BHCS Leadership and Operations
    - More details available in FY 15-16 Draft Exhibit As
  - Address questions or concerns in advance of July 1
    - Questions/concerns? Share today, in Exhibit A Input, or discuss with your PCM
    - Network Office will respond where we can, though there may be cases where we need to bring specific issues to other BHCS partners for resolution

# CONTRACT LANGUAGE CHANGES

- Programs with Substantive Redesign:
  - Residential – though many elements are still TBD
- Programs with New Standardized Language:
  - Methadone Detoxification
- Overarching Changes:
  - SUD or substance use (rather than AOD or AOD use)
  - More consistency with regulations and QA/IS requirements
    - Ex: Sentinel Event Reporting, Client Flow, Credentialing, DATAR
  - AOD Program Certification required for all Adolescent and Older Adult Treatment Programs

# WEBSITE UPDATE

[http://www.acbhcs.org/providers/network/whats\\_new.htm](http://www.acbhcs.org/providers/network/whats_new.htm)

[http://www.acbhcs.org/providers/network/master\\_contracts.htm](http://www.acbhcs.org/providers/network/master_contracts.htm)