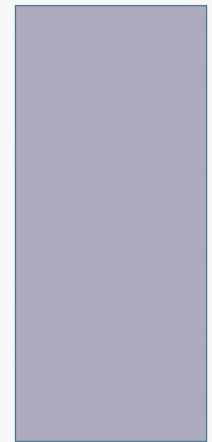


# 4<sup>TH</sup> ANNUAL SPRING PROVIDER MEETING

MENTAL HEALTH FISCAL  
IMPORTANT REMINDERS AND UPDATES FOR FY 15-16



# NETWORK OFFICE UPDATES FY 14/15

- Implementation of unbundling of Children's Day Treatment
- Implementation of Katie A
- Change in program design for Adult Wellness Centers
- Increased demand for Eating Disorder services
- Increased demand for inpatient beds and residential programs for adults – impact of AB 109

# NETWORK OFFICE UPDATES FY 14/15

- Uptick in mergers and acquisitions
- Increased Departmental interest in running competitive bid processes
- Updating Website
- More change for FY 15/16

# CONTRACT RENEWALS

Contract Renewals are staged in five batches:

- March 20
- April 8
- May 6
- May 27
- June 17

# GENERAL ISSUES

- Contract Exhibits
  - Exhibit C
  - Exhibit D
- Contract Negotiation
  - Be transparent about your costs
  - If your costs are above your allocation, include provider participation in the revenue section of your budget or seek a meeting to negotiate decreased services

# GENERAL ISSUES

- Contract Negotiation (continued)
  - Be cautious about signing a contract for services that you can't deliver within your allocation
  - Be specific about which procedure codes are needed to run your programs
- Larger Providers
  - Looks at per client costs over similar service lines – be prepared to provide a rationale for large variances such as acuity of the population, site-specific challenges etc.

# CCMR AND COLAS

- County Contract Maximum Rate -- 5 percent for rate-based Medi-Cal funded programs
- COLAs have been granted by the Board of Supervisors for several years to programs funded by County General Fund that are rate based.
- MHSA-funded programs that are rate-based will not receive the COLA for FY 15/16
- Supplemental Invoice for CCMR Increase
- Measure A included in FY 15/16 allocations

# BUDGET REQUIREMENTS: CCMR INCREASE

- Outpatient Services
  - Case Mgmt/Brokerage: \$127.26 per hour
  - Mental Health Svcs: \$164.43 per hour
  - Medication Support: \$303.66 per hour
  - Crisis Intervention: \$244.44 per hour
- Increases cannot be used to expand program.
- Salary Increases or Operating Expense Increases Only (No additional FTE)



# BUDGET REQUIREMENTS

- Show all costs of all programs (even if Alameda County is not the only funder) (Other Column)
- Mental Health Contracted Services
- Admin Cost Detail – New Requirement
- Use Whole Units Only

# BUDGET REQUIREMENTS: SALARIES & WAGES COSTS

- Must meet minimum wage requirements for State & City or be included in a narrative
- Annual Stipends for Interns should be listed on a separate line for each staff type
- Mark the Direct Services column accurately – only staff doing direct services
- If clinical supervisors are doing direct services – annotate your budget or provide in a narrative

# BUDGET REQUIREMENTS: OPERATING EXPENSES

- Use only Alameda County Categories
- Use Miscellaneous line items for any that do not fit in County category
  - Include detail in Misc tab and provide an explanation
- Maintain County Categories – No changes

# BUDGET REQUIREMENTS: ADMIN COSTS

- Indirect cost pool (admin column)
  - Salaries and Operating Expenses
- Administrative costs for Alameda County only programs should be directly allocated in Salaries and Operating Expenses
- Admin expense detail
- Admin column costs between Alameda County Master contract and Other should be equal or explained in the Admin detail tab
- No negatives in Other Column/Admin line

# BUDGET REQUIREMENTS: UNITS OF SERVICE

- Whole numbers only
  - If formulas are used to prepare they should be over ridden by the nearest whole number to ensure rates are within the CCMR
- Alameda County purchase section must be equal to or less than the total program units

# BUDGET REQUIREMENTS: REVENUE

- List revenue from school districts that support additional staff in classrooms
  - Staff costs should be listed in the Salaries and Wages section
- No revenue entered in Admin column

# BUDGET REQUIREMENTS: INVOICE PROCESSING

- 1 Claim per month
- Processed within 3 County Units
  - BHCS - Network Office
  - BHCS – Accounts Payable
  - Auditor-Controller – Disbursement Division
- Rushes should be minimal, not routine
- Payment will be remitted within 30 days
- Supplemental Invoices at
  - Contract finalization
  - CCMR
  - End of year

# BUDGET REQUIREMENTS: CASH ADVANCES

- Per County Policy
  - 1/12<sup>th</sup> of Contract
  - Non-Profit organizations only
  - Repayment terms as approved by BHCS



# BUDGET REQUIREMENTS: MERGERS/ACQUISITIONS ETC

- Contract Concerns
  - Tax ID # changes/updates
  - Surviving Entity
  - Existing Master Contract with Alameda County
  - Board of Supervisors' Approval
- Changes in DBA
  - Notify fiscal contract manager to complete change in vendor registration

# EXHIBIT B WORKGROUP

- Exhibit B Workgroup reconvening in May to review Exhibit B terms and conditions
- February 1<sup>st</sup> and December 1<sup>st</sup> deadlines will be revisited
- Unlikely that there will be any impact for FY 15/16
- Any major changes resulting from that group's work will go into FY 16/17

# CONTRACT LANGUAGE CHANGES

There have been LOTS of changes...

- BHCS Goals:
  - Proactively communicate changes in contract requirements
    - These are associated with larger system-level changes
    - These should have already been messaged BHCS Leadership and Operations
    - More details available in FY 15-16 Draft Exhibit As
  - Address questions or concerns in advance of July 1
    - Questions/concerns? Share today, in Exhibit A Input, or discuss with your PCM
    - Network Office will respond where we can, though there may be cases where we need to bring specific issues to other BHCS partners for resolution

# CONTRACT LANGUAGE CHANGES

- Programs with Substantive Redesign:
  - Level III
  - Counseling Enriched Special Day Class (CESDC)
  - Full Service Partnership (FSP)
- Programs with New Standardized Contract Language:
  - Level III
  - Therapeutic Behavioral Services (TBS)
- Overarching Changes:
  - Specialty Mental Health
  - Unaccompanied Children and Youth (UAC)
  - Child Adolescent Needs & Strengths (CANS)/Adult Needs & Strengths Assessment (ANSA-T)
  - Psychological Testing

# WEBSITE UPDATE

[http://www.acbhcs.org/providers/network/whats\\_new.htm](http://www.acbhcs.org/providers/network/whats_new.htm)

[http://www.acbhcs.org/providers/network/master\\_contracts.htm](http://www.acbhcs.org/providers/network/master_contracts.htm)