

Clinicians Gateway SUD Training Videos Table of Contents

Click timestamp to jump to the topic

[Introduction and Searches](#) – 1 Hour 27 Minutes

[00:00:00](#) – Login, Relationship between CG and InSyst, User Settings – **26 Minutes**

[00:26:05](#) – [Client Search](#): Global Search – **12 Minutes**

[00:38:10](#) – [Client Search](#): Advanced Search – **8 Minutes**

[00:46:15](#) – Services Search – **11 Minutes**

[00:57:00](#) – [Staff Search](#): Global Search – **5 Minutes**

[01:02:20](#) – [Staff Search](#): Clinical Administrator Access – **3 Minutes**

[01:05:20](#) – Search and Tag – **22 Minutes**

[Entering Notes and Forms](#) – 1 Hour 37 Minutes

[00:00:00](#) – Form/Note Entry – **28 Minutes**

[00:28:20](#) – [OS/IOS and Residential Forms](#): Initial Medical Necessity – **10 Minutes**

[00:38:55](#) – [OS/IOS and Residential Forms](#): Intake Assessment – **6 Minutes**

[00:44:10](#) – [OS/IOS and Residential Forms](#): Justification for Continuing Treatment; Client Shortcuts – **4 Minutes**

[00:48:10](#) – Progress Note Single Service – **14 Minutes**

[01:02:15](#) – Review Required Procedure – **7 Minutes**

[01:09:20](#) – Entering Reporting Unit in Notes – **3 Minutes**

[01:12:05](#) – Drug Test – **7 Minutes**

[01:19:50](#) – Court Progress Report – **7 Minutes**

[01:26:00](#) – Discharge Plan/Discharge Summary – **11 Minutes**

[Treatment Plans](#) – 52 Minutes

[00:00:00](#) – Treatment Plan – **27 Minutes**

[00:27:35](#) – Rejecting/Approving Treatment Plan – **5 Minutes**

[00:32:45](#) – Client Signature for Treatment Plan – **5 Minutes**

[00:37:45](#) – Searching/Revising Treatment Plan – **15 Minutes**

[Residential and Group Notes](#) – 1 Hour 14 Minutes

[00:00:00](#) – Residential Specific Services: Daily Service Notes (RES) – **23 Minutes**

[00:23:00](#) – Residential Specific Services: Weekly Service Notes – **8 Minutes**

[00:31:10](#) – Clerk Entering Data; Residential Specific Services: Daily Service Notes (WM RES) – **13 Minutes**

[00:44:00](#) – Group Notes (OS/IOS Staff) – **30 Minutes**