

# QIDAD DATA REQUEST RESOURCE GUIDE

## **ABOUT US**

The Quality Improvement and Data Analytics Division (QIDAD) is part of the ACBH Plan Administration Division and provides data support to all ACBH staff, CBO staff, and community partners who need access to meaningful data. We manage the ACBH Data Warehouse and Yellowfin Business Intelligence platform. We aim to get the right data to the right people at the right time.

## **PROSPECTIVE REQUESTORS**

Those who want information about SUD and/or MHS clients and programs along with ACBH interventions.

## **WHAT TYPES OF DATA ARE AVAILABLE?**

- Via the inventory of [currently available data](#), users can review what data is available to request.

## **HOW TO MAKE A DATA REQUEST?**

- The [Data Request Form](#):
  - Facilitates a well-crafted request.
  - Collects relevant request parameters.
  - Identifies the requestor(s) and supports communication.
  - Identifies prospective data sources.
  - Tracks the request.
  - Enhances transparency.
- Via [Data Request Form](#), you may also request:
  - Modifications of Existing Yellowfin Reports.
  - Yellowfin Tech Support.

## **YELLOWFIN**

Yellowfin is the primary business intelligence platform used by the Quality Improvement and Data Analytic Division (QIDAD) in ACBH. Yellowfin provides access to dozens of business intelligence dashboards and hundreds of reports that offer insights into the operations and outcomes of SUD and MHS clients and providers. Yellowfin is used by nearly 400 account holders, which include both County and community-based organization staff. Dozens of reports are broadcast to both Yellowfin users and non-users daily. If you need to request access to Yellowfin, please complete the [Yellowfin Access Form](#). Currently, the access form is only available within the ACBH network.

## **WHAT COMES NEXT AFTER A DATA REQUEST IS SUBMITTED?**

The next steps are:

- We evaluate the request to determine its feasibility, complexity, and potential impact. We review the scope, requirements, and timelines of the request to ensure alignment with the team's resources and capabilities.
- ACBH Executive and Operational Leaders will prioritize the data request based on its urgency, importance, and alignment with strategic goals.
- Once the request is prioritized, we schedule the development and implementation phase, and when possible, craft the requested data product or solution. Periodic updates will follow.
- Once completed, we deliver the product to the requestor for review and feedback.

## **FOR MORE INFORMATION, PLEASE CONTACT:**

[Chet Valentino](#)

Quality Improvement and Data Analytics Division Director