

## Memo

**Date:** 12/8/2025  
**To:** Full Service Partnership providers, Alameda County  
**From:** Tracy Hazelton, MPH Division Director of the BHSA/MHSA  
**Subject:** SAVE THE DATE – DHCS MHSA Triennial Review

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Greetings to our Full Service Partnerships,

I'm writing to share early notice that the Department of Health Care Services (DHCS) will conduct its MHSA Triennial Compliance Review on **January 6–8, 2026**. This review occurs every three years and includes both a desk review and an on-site visit. This cycle will cover **FY 2024–2025 (July 1, 2024 – June 30, 2025)**.

A central component of the review is an on-site **chart review of 24 FSP charts on January 6th**. DHCS has requested that **two staff from each FSP** be on-site at Alameda County Behavioral Health to assist reviewers in locating key documentation on this date. Because DHCS reviewers are not clinicians, your familiarity with partnership agreements, client-driven goals, and related updates will be critical.

If your agency operates multiple FSPs and you are confident that a single team can represent them, only **two staff in total** are needed. Otherwise, please plan for **two staff per FSP** included in the chart review.

We have not yet received the list of the 24 charts selected by DHCS. Once that information is shared with us, we will follow up with next steps and chart-specific details.

In addition to the chart review, DHCS may request a site visit to one FSP to meet with staff and, if possible, an FSP partner. This component is intended to help DHCS better understand program operations, strengths, and challenges. If your program is identified as a potential site, we will reach out to coordinate.

Thank you in advance for your support. Please feel free to contact me with any questions.



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