

Memo

Date: August 14, 2025

To: Alameda County Behavioral Health Department (ACBHD) Specialty Mental Health Services (SMHS) and Drug Medi-Cal Delivery System (DMC-ODS) Providers

From: Torfeh Rejali, Division Director, Quality Assurance (QA) *Torfeh Rejali*
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Subject: DHCS FY25-26 Integrated Behavioral Health Audit: SMHS Clinical Record Review

The purpose of this memo is to alert county-operated and contracted programs regarding an upcoming DHCS FY25–26 Integrated Behavioral Health Audit, including a SMHS clinical record review component.

Integrated Behavioral Health Audit Details

In accordance with its oversight authority, DHCS will be conducting a virtual on-site review of the Medi-Cal and Substance Use Block Grant (SUBG) funded behavioral health services in Alameda County from October 20 - October 31, 2025.

The audit integrates previously separate SMHS Triennial, and Annual Drug Medi-Cal Delivery System and SUBG (collectively identified as SUD) audits. The Triennial Short-Doyle Medi-Cal Hospital (aka John George Psychiatric Hospital) Audit is not included. The Annual DMC-ODS/SUBG Audit will continue, with the next in FY26/27. Note, there is no duplication since separate fiscal year look-backs occur.

SMHS Clinical Record Review Component and Next Steps

The audit will include a review of SMHS clinical records. Only agencies that have services selected by DHCS will be impacted by this record review. There is an accelerated timeline for submission of clinical records. If your agency is selected, please be prompt in submitting the required records to ACBHD. Note: County clinics will be notified if their chart is selected but will not need to submit records to ACBHD.

Key Information for Community Based Organization (CBO) Providers:

- The review period is FY24-25 (July 1, 2024 to June 30, 2025)
- ACBHD expects to receive the list of services to be reviewed from DHCS on Thursday August 21, 2025 and will promptly notify impacted providers with submission instructions.
- If the record request is misdirected, please forward it to the appropriate agency contact and notify ACBHD QA leads.
- Agencies that are not contacted by ACBHD QA will not need to provide any records.
- All charts must be received by the deadline indicated on the chart request letter. Due to the abbreviated timeframe no exceptions will be made.

Timely submission of all materials is essential to ensure effective coordination and successful completion of the audit process.

We appreciate your cooperation and attention to this matter.

For questions about this memo please contact QA.Audits@acgov.org.