

- MEMORANDUM -

DATE: August 15, 2022
TO: Alameda County Behavioral Health (ACBH) Mental Health Plan (MHP) Providers
FROM: Karen Capece, Quality Management (QM) Program Director *Kay*
John Provost, Interim Information Systems (IS) Deputy Director *John*
SUBJECT: **State-Required Network Adequacy Expansion Data (i.e. 274 Expansion Project)**

The purpose of this memorandum is to announce a Department of Health Care Services (DHCS) network adequacy data expansion reporting requirement, referred to as the 274 Expansion Project, and need for your help to collect all required data elements. The first submissions are due to DHCS on **September 10, 2022**. ACBH Information Systems (IS) has developed a web-based data collection form (i.e. 274) for providers to directly enter necessary data. Complete and accurate data submissions will help ensure our MHP certification to render specialty mental health services remains intact.

Please note: Only network adequacy data that ACBH does not readily have available is being requested. All other network adequacy data that ACBH already has is not being requested.

Background:

Federal network adequacy regulations ([42 CFR § 438.68](#), [42 CFR § 438.206](#), [42 CFR § 438.207](#)) apply to MHPs. Network adequacy is determined by the following three primary components: 1) network capacity and composition, 2) time and distance standards, and 3) timely access.

[BHIN 22-032 County Mental Health Plan 274 Provider Network Data Reporting](#) provides additional information on 274, which is an electronic data interchange standard to help DHCS ensure provider network data is consistent, uniform, and aligns with national standards.

Examples of expanded network adequacy data for both the site and individual rendering service provider include language proficiency (e.g. certified bilingual provider), telehealth indicator (i.e. services only provided via telehealth, both in-person and telehealth, no telehealth), field-based service availability and maximum distance provider will travel, and maximum number of Medi-Cal beneficiaries that can be served.

Action Required:

- 1) **274 Form User Account:** As soon as possible, please email ABCH IS at acbhsalesforce@acgov.org and provide the following User(s) information. After your User account is set up, you will receive an email with a link to the 274 Salesforce form.
 - First Name
 - Last Name
 - Email
 - Organization/Provider Name (i.e. Telecare)
- 2) **274 Form Completion:** On or prior to **September 7, 2022**.

We acknowledge the short turnaround timeline and will make every effort to provide as much advance notice in the future. Your partnership and continued commitment to the community and community-partners is greatly appreciated.

Questions related to the 274 form data entry or access, please contact acbhsalesforce@acgov.org.



274 Form Home Page Screen Shot

Network Adequacy

[Home](#) [Sites](#) [Service Provider](#) [Contact Support](#)

Effective May 1, 2022, MHPs are required to submit provider network data to DHCS using the 274 standard on a monthly basis. Instructions for testing and submitting 274 files in production are included in the Requirements Section of this Information notice. This Information notice does not replace the annual federal network certification requirements as were documented in BHIN 21-023 for 2021. The Annual federal network certification requirements will continue to be sent to counties in a separate Information Notice. Furthermore, the 274 reporting requirements for DMC-ODS counties are in the development stages and counties will be contacted separately to participate in the 274 DMC-ODS workgroup.

Sites

Site Name	Address Line 1	City	State
Your Site Name	123 Street st	Oakland	CA

[View All](#)

Service Providers

Service Provider Name	Service Provider Npi	License Number	License Type

