

**- MEMORANDUM -**

DATE: December 30, 2022

TO: Alameda County Behavioral Health (ACBH) Substance Use Disorder Services (SUD) Providers

FROM: Torfeh Rejali, Quality Assurance Administrator *Torfeh Rejali*  
Brion Phipps, Clinical Review Specialist Supervisor *Brion Phipps*

SUBJECT: **Updates to Clinician's Gateway (CG) Templates**

The purpose of this memo is to announce changes to templates in CG to align with DHCS documentation requirements and minimize redundancy wherever possible.

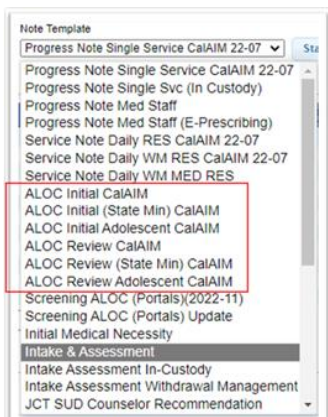
## Updated CG Templates

### ALOC Forms

With the launch of the new Timely Access Data Collection templates in CG in December, [ACBH memo 2022-39](#), tracking of timely access data within other CG templates became redundant. In partnership with ACBH Information Systems, the following notes were updated and fields related to tracking timeliness were removed:

- ALOC Initial
- ALOC Initial (State Min)
- ALOC Initial Adolescent
- ALOC Review
- ALOC Review (State Min)
- ALOC Review Adolescent

The new templates were launched in CG on 12/27/22 and have CalAIM at the end of their title. The old templates have been removed.





## **Problem List**

Effective 12/29/22, the Problem List was updated with Fiscal Year 2023 ICD-10 codes. CMS updates ICD-10 codes allowed for use in our system annually. The prior version of the Problem List included the codes from the previous Fiscal Year.

## **New Templates**

The following five (5) new CG templates will be launched on **January 23, 2023**:

- Diagnosis Form
- Assessment Full ASAM
- Assessment Full ASAM Update
- Assessment Full ASAM Adolescent
- Assessment Full ASAM Adolescent Update

## **Diagnosis Form**

The Diagnosis Form will replace the *Initial Medical Necessity* (IMN) template that is currently used to establish the diagnosis. The template has been simplified to only include the essential information needed to establish the diagnosis. Only LPHAs may establish diagnoses in the SUD system and complete this form. The due date for completion of the Diagnosis Form is the same as the IMN and is determined by the Level of Care (LOC) in which the beneficiary is receiving services.

## **Assessment Full ASAM and Assessment Full ASAM Adolescent**

Per CalAIM documentation reform, described in BHINs [21-075](#) and [22-019](#), DMC-ODS beneficiaries are required to have an assessment based on [The ASAM Criteria](#). To meet this requirement, ACBH has combined the two primary assessment forms, the *ALOC* and *Intake & Assessment*, into abbreviated forms based on The ASAM Criteria. The new templates are titled *Assessment Full ASAM* and *Assessment Full ASAM Adolescent*.

Additionally, all fields related to tracking timeliness were removed from these new templates. The new assessment forms will continue to collect ASAM level of care (LOC) data and it is important that those fields be completed accurately.<sup>1</sup>

Per BHIN 21-075, if the assessment of a beneficiary is completed by a SUD counselor, a LPHA must evaluate that assessment with the counselor prior to making the initial diagnosis. As a result, LPHA co-signature on all assessments completed by SUD counselors is required.

For services other than Narcotic Treatment and Opioid Treatment Programs (NTP/OTP), the *Intake & Assessment* and *ALOC* forms are no longer required. However, the *ALOC* may still be used as a brief LOC

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<sup>1</sup> Assessed/Indicated ASAM LOC must be reflective of the beneficiary's presentation at the time of evaluation. The Actual ASAM LOC is the LOC the beneficiary is being referred to.





screeener, but does not meet ASAM or assessment requirements. See section below regarding NTP/OTP requirements.

### **Narcotic Treatment Programs (NTP)/Opioid Treatment Programs (OTP)**

CalAIM documentation requirements as specified in BHIN 22-019 do not apply to NTP/OTP programs. NTP/OTP documentation requirements are described in [9 CCR, Div. 4, Ch. 4 Narcotic Treatment Programs](#) and are based on federal standards. However, per the DMC-ODS Intergovernmental Agreement and BHIN 21-075, NTPs/OTPs are required to complete an ASAM level of care assessment and refer beneficiaries to other identified services. To meet this requirement, NTP/OTPs should continue to utilize the *ALOC* template.

### **Assessment Full ASAM Update and Assessment Full ASAM Adolescent Update**

ASAM re-assessments are required whenever the beneficiary's condition changes. To assist with clinically appropriate re-assessment, two new forms, the *Assessment Full ASAM Update* and *Assessment Full ASAM Adolescent Update* have been developed. These forms will pre-populate with assessment information from the previous assessment in the same RU. Clinical staff completing the update shall review the pre-populated information and update as appropriate.

### **Resources and Support**

ACBH will be offering a training on January 16, 2022 from 10:00-11:00 AM to review the new and updated templates. A recorded version of this training will be posted on the [QA Training](#) page. Additionally, the templates will be reviewed during the next SUD Brown Bag meeting.

## **Assessment Full ASAM Training January 16, 10:00-11:00**

**Link for this training is available on the [QA Training](#) page**

This training will be recorded and posted on the QA Training page

## **SUD Brown Bag January 19, 2023, 12:00-1:00 PM**

### **MS Teams**

#### **Join on the Web:**

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting?rtc=1>

Meeting ID: 255 128 436 015

Passcode: RCa5EG

For questions and/or comments, please contact [QATA@acgov.org](mailto:QATA@acgov.org).



Alameda County Behavioral Health Care Services

A Department of Alameda County  
Health Care Service Agency