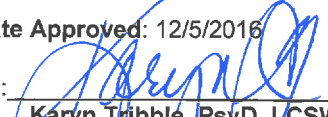
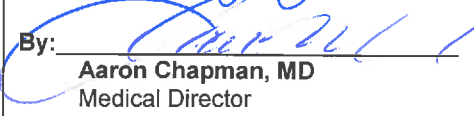
	<p>Date Approved: 12/5/2016</p> <p>By:  Karyn Tribble, PsyD, LCSW Interim BHCS Director</p> <p>By:  Aaron Chapman, MD Medical Director</p>
<p>POLICY TITLE</p> <p>Obtaining Authorization for Prescribing Psychotropic Medication to Youth in Out of Home Placement Under the Protection of the Juvenile Court</p>	<p>Policy No: 403-2-1</p> <p>Date of Original Approval: 12/5/2016</p> <p>Date(s) of Revision(s):</p>

PURPOSE

This policy addresses the need to ensure that for children/youth under the jurisdiction of the Juvenile Court and living in an out-of-home placement where psychotropic medications are being prescribed that all relevant forms (JV-220, JV-220 (A), JV 221, JV 222 and JV 223) will be completed and in the beneficiary's medical record.

AUTHORITY

California Rules of the Court, Rule 5.640; Welfare and Institutions Code (WIC) 724.4

SCOPE

All Alameda County Behavioral Health Care Services (BHCS) county-operated programs in addition to entities, individuals and programs providing mental health services under a contract or subcontract with BHCS.

POLICY

This policy establishes BHCS' procedure and timelines for completing the appropriate forms for obtaining court approval for prescribing psychotropic medication(s) for children/youth in out of home placement under the protection of the Juvenile Court.

BACKGROUND

Per California Rules of the Court, the following pertains to this policy:

Rule 5.640. Psychotropic medications

- (a) Definition (§§ 369.5(d), 739.5(d))
For the purposes of this rule, "psychotropic medication" means those medications prescribed to affect the central nervous system to treat psychiatric disorders or illnesses. They may include, but are not limited to, anxiolytic agents, antidepressants, mood stabilizers, antipsychotic medications, anti-Parkinson agents, hypnotics, medications for dementia, and psychostimulants.

(Subd (a) amended effective January 1, 2009; previously amended effective January 1, 2007.)

(b) Authorization to administer (§§ 369.5, 739.5)

- (1) Once a child is declared a dependent child of the court and is removed from the custody of the parents or guardian, only a juvenile court judicial officer is authorized to make orders regarding the administration of psychotropic medication to the child.
- (2) Once a child is declared a ward of the court, removed from the custody of the parents or guardian, and placed into foster care, as defined in Welfare and Institutions Code section 727.4, only a juvenile court judicial officer is authorized to make orders regarding the administration of psychotropic medication to the child.
- (3) The court must grant or deny the application using *Order on Application for Psychotropic Medication* (form JV-223).

(Subd (b) amended effective July 1, 2016; previously amended effective January 1, 2009.)

PROCEDURE

The responsibility for the completion of the forms mentioned in this policy falls to the agency responsible for the placement of the child/youth (Child and Family Services – CFS, or Probation), the Juvenile Court and BHCS. The procedure is as follows:

- A. The CFS Worker or Probation Officer shall complete the JV 220 (*Application Regarding Psychotropic Medication*) and the JV 221 (*Proof of Notice: Application Regarding Psychotropic Medication*).
- B. The BHCS Psychiatrist shall complete the JV 220(A) (*Physicians Statement – Attachment*) and sends it to the CFS Worker or Probation Officer.
 1. The BHCS Psychiatrist shall place a copy of the JV 220(A) into the child/youth’s medical chart.
 2. Once the court completes the JV 223 order and a copy is received by BHCS, it shall be also be placed in the child/youth’s medical chart.
- C. CFS or Probation shall send the following to the parties/attorneys:
 1. JV 219 (*Statement About Medicine Prescribed*)
 2. Completed JV 220 and JV 220(A)
 3. JV 222 (*Input on Application Regarding Psychotropic Medication*)
- D. CFS or Probation shall send the JV 220, the JV 220(A), the JV 221, and the JV 223 (*Order Regarding Application for Psychotropic Medication*) to the court.
- E. The court makes its order and completes the new JV 223 order.

CONTACT

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DISTRIBUTION

This policy will be distributed to the following:

- ACBHCS Staff
- ACBHCS County and Contract Providers
- Public

ISSUANCE AND REVISION HISTORY

Original Authors: Jeff Rackmil, Children’s System of Care Director

Original Date of Approval: 12/5/16 by Karyn Tribble, PsyD, LCSW, Interim BHCS Director and Aaron Chapman, MD, BHCS Medical Director

Date of Revision: N/A

Revise Author	Reason for Revise	Date of Approval by (Name)

DEFINITIONS

Term	Definition
JV-219	Statement About Medicine Prescribed
JV-220	Application Regarding Psychotropic Medication
JV-220(A)	Physician’s Statement – Attachment
JV-221	Proof of Notice: Application Regarding Psychotropic Medication
JV-222	Input on Application Regarding Psychotropic Medication
JV-223	Order Regarding Application for Psychotropic Medication

ATTACHMENTS

Forms: JV-219, JV-220, JV-220(A), JV-221, JV-222, JV-223