

## Alameda County TBS Documentation Review Re-Review #

Name of Client:	FFYC	La Cheim	Lincoln	Seneca	VCSS
Prior to URC this chart documentation was reviewed by:					
Signature of Worker/Coach			Signature of Supervisor		

	Y	N	<b>All boxes should be checked YES</b>
<b>Review of Previous Authorizations</b>	<input type="checkbox"/>	<input type="checkbox"/>	All previous authorization issues addressed. If no, please explain:
	<input type="checkbox"/>	<input type="checkbox"/>	TBS client care plan has all required signatures including TBS worker and supervisor
	<input type="checkbox"/>	<input type="checkbox"/>	There is a current Mental Health Problem List in chart
<b>Documentation of Mental Health Services</b>	<input type="checkbox"/>	<input type="checkbox"/>	There are progress notes identifying consultation with the mental health provider(s) regarding TBS, a minimum of 1x a month. <b>Dates:</b>
<b>Progress</b>	<input type="checkbox"/>	<input type="checkbox"/>	Progress summaries are present
	<input type="checkbox"/>	<input type="checkbox"/>	Progress summary includes measurements of behavior goals
	<input type="checkbox"/>	<input type="checkbox"/>	Documented contact with caregiver(s) at a minimum of 3x/month
<b>Choose one</b>	<input type="checkbox"/>	<input type="checkbox"/>	Client is making progress towards goals and continued services are needed for client to achieve goals
	<input type="checkbox"/>	<input type="checkbox"/>	Client has not made progress but new interventions are being attempted while being assessed for plateau or effectiveness of TBS
	<input type="checkbox"/>	<input type="checkbox"/>	Client has met goals and is in the process of fading out
	<input type="checkbox"/>	<input type="checkbox"/>	There is documentation that, although goals have been reached, services are necessary to maintain client's stability of placement
<b>Reviews</b>	<input type="checkbox"/>	<input type="checkbox"/>	Case brought to URC for reauthorization <u>prior</u> to previous authorization termination date or no services billed since authorization ended
<b>Progress Notes</b>	<input type="checkbox"/>	<input type="checkbox"/>	Progress notes document implementing strategies outlined in client care plan
	<input type="checkbox"/>	<input type="checkbox"/>	Progress notes document gathering behavioral data including FIDS
	<input type="checkbox"/>	<input type="checkbox"/>	Progress notes document how skills and strategies are taught / discussed/ modeled for caregivers and clients
	<input type="checkbox"/>	<input type="checkbox"/>	Focus on resolution of target behaviors
	<input type="checkbox"/>	<input type="checkbox"/>	No notes bill for supervision, leaving messages, no shows, time in Juvenile Hall General Population, time in psychiatric hospital
	<input type="checkbox"/>	<input type="checkbox"/>	There is a progress note documenting the participation, review, and agreement with the TBS client care plan with client/guardian. <b>PN dated:</b>
	<input type="checkbox"/>	<input type="checkbox"/>	There is a progress note documenting the participation, review, and agreement with the TBS client care plan with PMHP. <b>PN dated:</b>

<b>URC Reviewer Signature:</b>	Date
<b>TBS Coordinator Signature:</b>	Date
<b>Comments:</b>	<b>All "YES" boxes checked</b>