

SmartCare Production Login Guide: Single Sign-On (SSO) Authentication

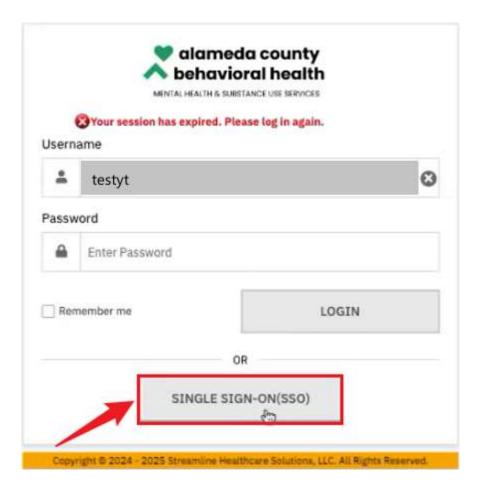


This guide outlines the steps for logging into SmartCare Production using Single Sign-On (SSO) authentication.

Login Procedure

Step #1: Access the Login Page

- a. Open your web browser and go to: https://alameda.smartcarenet.com/AlamedaSmartcareProd
- b. On the pop-up login screen, enter your **username** in the "Username" field.
- c. **Do not** enter your password in the "Password" field.
- d. Click the "SINGLE Sign-ON (SSO)" button.





Step #2: Account Selection

- a. A network login screen will appear.
- b. Select your account to log into the county's system.

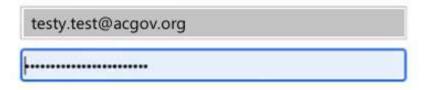


- a. A network login screen will pop up.
- b. Your password should be auto-populated.
- c. Click on the "Sign in" button to log into the county's network.



County of Alameda

Sign in





Step #3: Microsoft Authenticator Verification (Multi-factor Authentication)

- a. Ensure that you have Microsoft Authenticator installed on your mobile device.
- b. Note the **number** displayed on your computer screen.
- c. Open the **Microsoft Authenticator app** on your phone.
- d. In the app, enter the number shown on your computer screen to approve the sign-in.





testy.test@acgov.org

Approve sign in request



Open your Authenticator app, and enter the number shown to sign in.

Didn't receive a sign-in request? Swipe down to refresh the content in your app.

I can't use my Microsoft Authenticator app right now

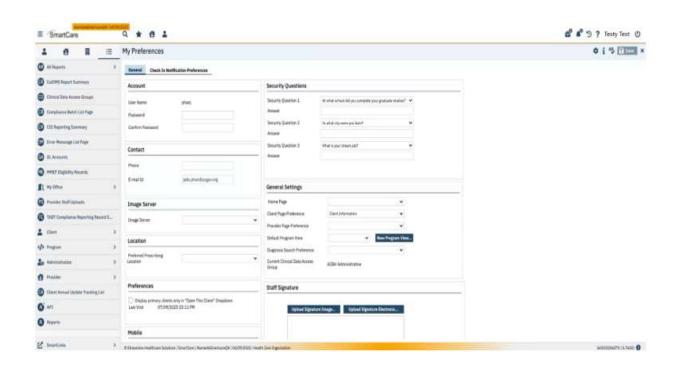
More information

Step #4: Access System

a. Once authentication is complete, you will be logged into the system.



SmartCare Single Sign On User Guide



If you encounter any issues during this process, contact the ACBHD Information Systems Help Desk:

• **Phone Number:** (510) 567-8181

Hours of Operation: Monday - Friday, 8:30 AM to 5:00 PM

• **FAX Number:** (510) 567-8161

• **E-Mail:** HIS@acgov.org