

Memo

Date: September 23, 2025

To: Alameda County Health, Behavioral Health Department (ACBHD) non-OTP Drug Medi Cal Organized Delivery System (DMC-ODS) Programs

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Subject: Updates to Substance Use Disorder (SUD) Progress Note Templates

The purpose of this memo is to inform SUD programs of the addition of a standardized method to document evidence-based practices (EBPs) in Clinician's Gateway (CG) single service progress note templates.

NOTE: The information in this memo does not apply to Opioid Treatment Programs (OTPs).

SUD Evidence-Based Practices Requirement

Per ACBHD's DMC-ODS contract with the state, five (5) EBPs are available to DMC-ODS programs. These are: 1) Motivational Interviewing, 2) Cognitive-Behavioral Therapy, 3) Relapse Prevention, 4) Trauma-Informed Treatment, and 5) Psychoeducation.

ACBHD is required to monitor provider use of two EBPs per service modality.

Update to SUD Progress Note Templates

To allow ACBHD to more effectively monitor this requirement, all SUD CG single service progress note templates were updated to include checkboxes listing the state required EBPs. The new templates will be available on **October 8, 2025**.

Effective upon launch, providers will need to select one of the checkboxes to indicate which EBP was used during the service. If one of the listed EBPs was not used during the session, the N/A option should be checked. In addition, providers should continue to elaborate and provide details related to the EBP in the narrative of their progress notes, as appropriate. For example, "During the session provider used motivational interviewing to explore member's ambivalence related to abstaining from substances."

EBP checkboxes were not added to residential daily note templates because the individual services dropdowns already include EBP options.

Action Required

Please share this information with your clinical staff.

For questions, please contact QATA@acgov.org.