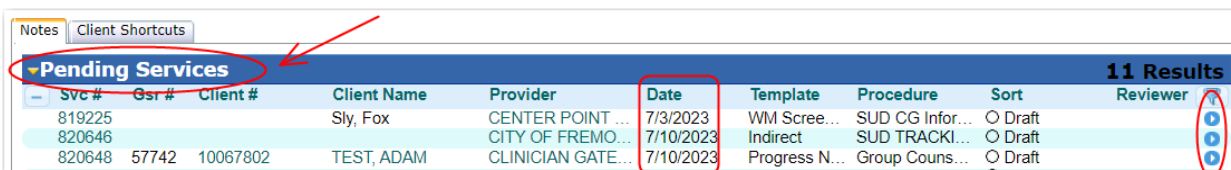


Hello SUD Providers,

ACBH SUD is finalizing the migration of CG-InSyst SUD notes and Treatment Plans to CG-SmartCare. We anticipate this process will occur in the next few days. After notes are moved from CG-InSyst to CG-SmartCare, migrated notes will be available to edit and finalize.

**Migrated Notes** (written 7/1-12/31/23):

- After migration: Notes will have moved onto the Pending Services list on the author's Home page.



| Pending Services |       |          |             |                   |           |               |                 |      |                             | 11 Results |
|------------------|-------|----------|-------------|-------------------|-----------|---------------|-----------------|------|-----------------------------|------------|
| Svc #            | Ssr # | Client # | Client Name | Provider          | Date      | Template      | Procedure       | Sort | Reviewer                    |            |
| 819225           |       |          | Sly, Fox    | CENTER POINT ...  | 7/3/2023  | WM Scree...   | SUD CG Infor... |      | <input type="radio"/> Draft |            |
| 820646           |       |          |             | CITY OF FREMO...  | 7/10/2023 | Indirect      | SUD TRACKI...   |      | <input type="radio"/> Draft |            |
| 820648           | 57742 | 10067802 | TEST, ADAM  | CLINICIAN GATE... | 7/10/2023 | Progress N... | Group Couns...  |      | <input type="radio"/> Draft |            |

- The orange reviewer dot will have changed to a blue dot.
- Editing, approving, and finalizing notes will be possible (as indicated by the dot color changed to blue.)



| Pending Services |       |          |                 |                   |          |                |               |      |                             | 28 Results |
|------------------|-------|----------|-----------------|-------------------|----------|----------------|---------------|------|-----------------------------|------------|
| Svc #            | Ssr # | Client # | Client Name     | Provider          | Date     | Template       | Procedure     | Sort | Reviewer                    |            |
| 5893039          |       | 75087772 | TEST, CINDYTWO  | CLINICIAN GATE... | 7/3/2023 | Clinician P... | CG INFORMA... |      | <input type="radio"/> Draft |            |
| 5894676          |       |          | testing, tester | CLINICIAN GATE... | 7/1/2023 | Refer Create   |               |      | <input type="radio"/> Draft |            |

- Notes may then be edited to include CalAIM standards, approved as needed and finalized.
- **For step-by-step procedures please view** [Migrated-Notes-SUD-Finalization-Procedure-2024-01-30.pdf \(acgov.org\)](#)
- **Edits to notes in CG-I done after 12/31/23 will not be migrated. They must be recreated in CG-S manually.**

**Migrated Treatment Plans:**

- Plans created in CG-I from 10/25 -12/31/2023 will be migrated to CG-S
- (An earlier migration brought over plans created 7-1 to 10/24.)
- All the information, dates, and statuses, including approvals, will be retained
- The Plan ID numbers will be updated; the next highest number in the CG-SmartCare system will be substituted.
- Clinicians can look up the plans by the client's name or ID # to find the new Plan ID #.
- Revise the plans as usual when appropriate.

**Coming Soon:**

- Notes written by staff who have left an agency will be addressed later.
- We are working with management to develop the policy and procedures.

**Additional reference materials on the ACBH Providers website:**

Current Procedural Terminology (CPT) Code Guidance in the QA Training page [Quality Assurance Training | ACBH Providers Website \(acgov.org\)](#)

Clinicians Gateway SmartCare SUD Go Live Advisory on the Clinicians Gateway page, refer to the "On Hold Draft Notes" section [CG-SmartCare SUD GoLive Advisory 2023-12-07.pdf \(acgov.org\)](#)

Clinicians Gateway SmartCare Transition FAQ, especially the questions on procedure codes and groups. [CG-SmartCare FAQ Tips and Tricks 2023-10-29.pdf \(acgov.org\)](#)

Questions about program consolidations can be directed to the BBS unit or the SUD liaisons.

Thank You,  
SUD System of Care