Registering on CANStraining.com – John Praed Foundation

Alameda County CANS and ANSA Certification is done on-line via the Praed Foundation's Collaborative Training website at <u>www.CANStraining.com</u>

Instructions for Registering on California—Alameda County Jurisdiction

Step 1: Go to: www.CANStraining.com

Step 2: Under "Create a New Account" click on "Register"

- Fill in the required fields:
 - Username (please create one)
 - o First name
 - Last name
 - o Valid email address (please use your work email address)
 - o Create a password
 - Enter the password a second time to confirm

Step 3: Click "Next"

- Select the <u>Jurisdiction</u> "California—Alameda County" from the drop down box
- Select your <u>Agency</u> from the drop down box (if you don't see your Agency, please contact Alex Jackson to have it added)
- Enter the required fields:
 - Work/Phone number
 - **External ID (This is your InSyst Staff ID#)**
- The rest of the fields are optional

Step 4: Click "Register"

Once registered, you can visit <u>www.CANStraining.com</u> at any time to refresh your CANS/ANSA information or take a practice vignette to refresh ratings a CANS/ANSA. We encourage you to take full advantage of the site.

Additional Information

- CANS/ANSA Certification is required for all Users (Clinicians, Senior Clinicians, Supervisor-Clinicians)
- To become certified to use the tool you must read a 1-page fictional vignette and rate items on the Alameda County CANS or ANSA. If you are certified in 1 version you are certified to administer all of them.
- You must score at least a .70 to pass certification.
- The certification is valid for one year and to continue using the CANS/ANSA tool you must recertify annually.
- There is no cost to Alameda County BHCS providers or need for a coupon. We got you covered!

