



A Roadmap to Onboarding-CANS

**Alameda County Behavioral Health Care Service
Agency**



The Observer Area (OA) Training Site

Checklist for the Observer Area (OA) Training Site

- 1. Review OA Readiness Checklist
- 2. Confirm all tasks are completed
- 3. Complete OA CARE/ARES Readiness Attestation

Next Stop: The Attestation List

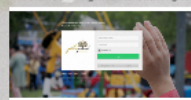
Available from EPCS Provider site:
<http://www.alamedahealthcare.org/providers/CARE/aresources.htm>

- Review OA Readiness Checklist
- Confirm all tasks are completed
- Complete OA CARE/ARES Readiness Attestation



First Stop: Training and Certification

- ✓ CANS 101: the certification and Training: See Provider Collaborative CANS 101 Tools and Resources
- ✓ Train the Trainer TIP sheet
- ✓ Online training: www.camstraining.com



Training Contact: Lauren Schmidt
 lschmidt@chapinhall.org

REGISTRATION

www.camstraining.com

Registration/Profile Editing Flow:

1. Use work email address.
2. Jurisdiction = Alameda County Agency/your Agency.
3. Make sure External Education is available. Enter in your staff ID. #Chapin as your External ID.

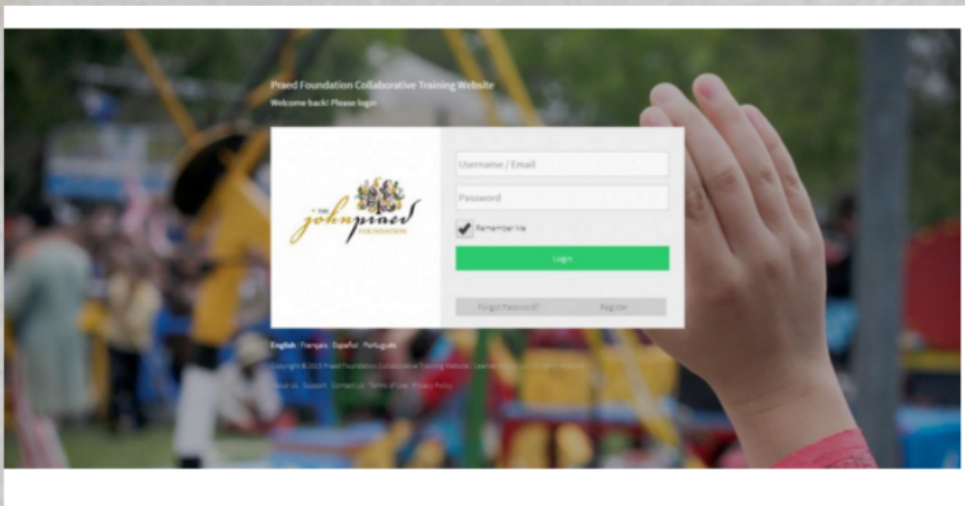
Remember the test tip!

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First Stop: Training and Certification

- ✓ CANS 101: Pre-certification and Training: See Provider Collaborative CANS 101 Tools and Resources
- ✓ Train the Trainer TIP sheet
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www.canstraining.com

Registration/Profile Editing Tips:

1. Use work email address.
2. Jurisdiction = Alameda County Agency=Your Agency
3. Make sure External ID question is available; Enter in your staff BIS # (Insyst) as your External ID

Remember the test tips!

Training Contact: Lauren Schmidt
lschmidt@chapinhall.org

Next Stop: The Attestation ✓ List

Available from BHCS Provider site:

<http://www.acbhcs.org/providers/CANS/resources.htm>

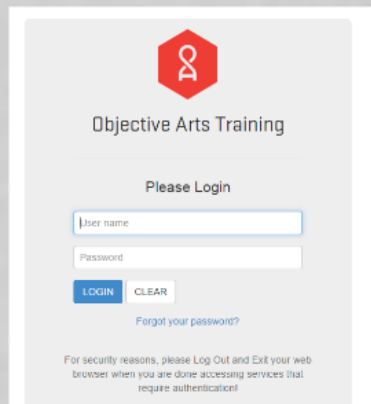
- Review OA Readiness Checklist
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The screenshot displays the BHCS website interface. At the top, there is a navigation bar with the BHCS logo and the text "Behavioral Health Care Services". Below this, the address "2000 Embarcadero Cove, Suite 400, Oakland, CA 94606" and phone number "Phone: (510) 567-8100" are listed. A search bar with a "Search" button and a link to "Advanced Search" is present. The main content area is titled "Alameda County Child and Adolescent Needs and Strengths (CANS) Initiative". Under the "Resources" section, there are several links categorized under "Technology: Objective Arts", including "OA Administrator's Guide", "OA Training Manual - Administration", "OA Training Manual - Clinical and Clerical Staff", "Objective Arts (OA) System Administrator Training Schedule", "CSV Upload Formats", "OA Readiness Checklist", "CBO Providers Staff Members", "OA SMR BHCS Roles and Permissions", and "Professional Suffix Help File". There are also "OA Video Links" and a link to "OA CANS/ANSA Readiness Attestation". A section titled "Alameda County CANS Forms" lists several assessment manuals and score sheets. At the bottom, there is a "Helpful Links" section with links to "www.praedfoundation.org" and "www.canstraining.com". A sidebar on the left contains a menu with items like "Providers Home", "Administration", "CalOMS/DATAR", "CANS", "Clinician's Gateway", "Document Center", "Fiscal", "Forms", "HealthPac", "ICD-10", "INSYST", "Mission, Vision & Values", "Network Office", "NPI", "Quality Improvement", "Quality Assurance", "Resource Directory", "Purchasing Power", "Substance Use Disorder Treatment and Prevention", "ShareCare", "Contact Us", and "Site Map".

The Objective Arts (OA) Testing Site

<https://training-alameda.oasmr.com>

Default User name: Insyst ID Default Password: Pass+InsystID



The screenshot shows the login interface for Objective Arts Training. At the top is a red hexagonal logo with a white stylized figure. Below the logo is the text "Objective Arts Training". Underneath is a "Please Login" heading. There are two input fields: "User name" and "Password". Below the "User name" field are two buttons: "LOGIN" (in blue) and "CLEAR". Below the "Password" field is a link that says "Forgot your password?". At the bottom of the form, there is a small disclaimer: "For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication."

Use training site to:

- Verify information is correct
- Train your staff (direct entry programs only)
- Practice direct entry of CANS

OA Contacts:

Davide Bonicelli dbonicelli@objectivearts.com

Matt Deceunynck mdeceunynck@objectivearts.com

The 3 Horsemen

- (1) All Staff are in OA with the correct roles and placement RU
- (2) All Client episodes are in OA with the correct staff
- (3) All Staff certifications are in OA



About Staff Profiles - Roles



- Clinicians (registered or licensed) - can be given self approver role to avoid sending CANS to supervisor
- Clerical staff - check box that says "CANS certification not required"

Production!!!

<https://alameda.oasmr.com>

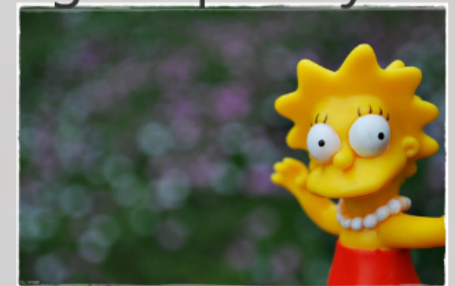
- CBO Admin asks BHCS for password
 - Alex Jackson - AJackson@acbhcs.org
 - Camille Peterson - Camille.Peterson@acgov.org
- Assigns additional admin roles as needed
- Verify & fix staff profiles
 - Roles
 - Placements
 - Email
 - Suffix
 - Job Title
 - Staff Type



A Note on Batch Uploads

As an uploading agency, be sure to also:

- Do test uploads on the OA test site
- Determine which notifications emails, if any, you want sent by OA to your staff
- Ensure that you've identified individuals responsible for initiating the upload
- Ensure you've coordinated with BHCS regarding frequency of uploads



Email Firewall Updates

All notifications from OA will be sent from
notify@objectivearts.com

Please make sure you whitelist this email address.

Also please ask to have the following IP masks whitelisted:

199.255.192.0/22

199.127.232.0/22

54.240.0.0/18





**Progress is the goal,
not perfection.**

Provider Collaborative:

Jen Cardenas - jennifer@senecacenter.org

Jen Leland - jen.leland@ebac.org

Erin Rosenblatt - erosenblatt@westcoastcc.org

Cintha Chin Herrera - cchinherrera@westcoastcc.org

David Channer - DChanner@abetterwayinc.net

BHCS Contacts:

Alex Jackson - AJackson@acbhcs.org

Cheryl Narvaez - CNarvaez2@acbhcs.org

GOAL!

CANS Training Contact:

Lauren Schmidt lschmidt@chapinhall.org

OA Contacts:

Davide Bonicelli dbonicelli@objectivearts.com

Matt Deceunynck mdeceunynck@objectivearts.com



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COMMUNITY



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