



**OFFICE OF THE AGENCY DIRECTOR**  
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November 14, 2023

The Honorable Board of Supervisors  
Administration Building  
1221 Oak Street  
Oakland, CA 94612

**SUBJECT: APPROVE MULTI-YEAR HOUSING SUPPORT PROGRAM SERVICES-AS-NEEDED CONTRACTS WITH MARYMOUNT VILLA, LLC AND INSIGHT HOUSING**

Dear Board Members:

**RECOMMENDATIONS**

- A. Under the Services-as-Needed pool for the provision of Housing Support Program services (Master Contract No. 000002), approve new multi-year contracts to be added to the existing pool of 17 providers to provide residential support services to adults as a result of a competitive procurement process, for the contract period 1/1/2024 – 6/30/2025, with no change to the previously pooled allocation of \$16,465,902;
1. Marymount Villa, LLC (Principal: Dolly Rizvi; Location: San Leandro; Procurement Contract No. 26211);
  2. Insight Housing (Principal: Calleene Egan; Location: Berkeley; Procurement Contract No. 26315);
- B. Delegate authority to the Agency Director or designee to negotiate and execute the agreement through the Community-Based Organization master contract process subject to review and approval as to form by County Counsel and submit an executed copy to the Clerk of the Board for filing.

**DISCUSSION/ SUMMARY**

Alameda County Behavioral Health Care Services (ACBH) is requesting to add two new Services-as-Needed (SAN) contracts with Marymount Villa, LLC (Marymount Villa) and Insight Housing to the existing network of Housing Support Programs (HSP).

Since 1987, the Housing Support Program has provided funding for non-clinical patient care for individuals with serious mental illness (SMI) living in licensed board and care/residential care homes (licensed homes). Under the HSP, licensed homes receive additional reimbursement for providing supplemental services to individuals with SMI. HSP providers assist ACBH clients to meet their treatment plan goals by providing or arranging transportation to support the client's mental health needs; encouraging the client to take increasing responsibility for managing their own treatment; encouraging the client's use of public transportation and leisure time in a constructive manner; assisting the client to learn social relationship skills, such as communication with others and the appropriate expression of feelings; helping the client to develop budgeting, personal shopping, menu planning, and basic meal preparation skills; assisting the client in becoming

responsible for self-medication as prescribed by the treating physician; and providing close supervision of clients who require the management of difficult behavioral issues.

With your Board’s approval, Marymount Villa and Insight Housing will be added to the HSP SAN pool increasing the number of current providers from 17 to 19. They will help fill gaps due to the closure of another HSP provider, Wings of Love Residential Care Home, in June 2023. On June 7, 2022 (Item 13) and June 6, 2023 (Item 18), your Board approved multi-year contracts with the other HSP providers in this SAN Pool. ACBH is requesting delegated authority aligning with the CBO master contract process to help process these time-sensitive contracts with approval as to form by County Counsel. These additional providers support the Alameda County’s Home Together 2026 Community Plan and support individuals with SMI in maintaining their housing and helping to prevent homelessness.

**SELECTION CRITERIA**

*ACBH re-released the Request for Pre-Qualification (RFPQ) No. 22-06 on January 12, 2023, to meet the increased need for bed availability and multiple levels of acute care. The RFPQ was advertised for 131 days (six months) using the General Services Agency (GSA) advertising guidelines by posting on the ACBH and GSA websites. In addition, courtesy emails were sent to ACBH’s contracted providers and other ACBH contacts via existing email distribution lists multiple times during the six-month period.*

*ACBH received five bids to provide HSP services. ACBH staff conducted a review of the bidder minimum qualifications. Three bidders met the Minimum Qualifications, and of those three, only Marymount Villa and Insight Housing passed the subsequent review process. One bidder, Shreesha LLC, will not be moving forward until licensing issues have been resolved. Once resolved, ACBH will return to your Board for approval of a contract with Shreesha LLC. Two bidders were disqualified as they did not meet the Bidder Minimum Qualification of having an Adult Residential Facility (ARF) or Residential Care Facility for the Elderly (RCFE) Clinical Care License (CCL). The table below summarizes the results of this RFPQ process to award SAN contracts to these bidders.*

<b>Bidder</b>	<b>Location</b>	<b>Certified SLEB</b>	<b>Recommended for Award</b>
<b>Marymount Villa</b>	<b>San Leandro</b>	<b>No</b>	<b>Yes</b>
<b>Insight Housing</b>	<b>Berkeley</b>	<b>No</b>	<b>Yes</b>
<b>Shreesha LLC</b>	<b>San Leandro</b>	<b>No</b>	<b>Yes, contract pending license resolution</b>
<i>The R.E.F.U.G.E., Inc.</i>	<i>San Leandro</i>	<i>Yes</i>	<i>Disqualified</i>
<i>Life Generation Healthcare LLC</i>	<i>Concord</i>	<i>No</i>	<i>Disqualified</i>

*On August 21, 2023, the awarded bidders were notified via email of ACBH’s recommendations for award. No bid protests were received. GSA approved a SLEB waiver for Marymount (No. 24684; Expires June 30, 2025) and Insight Housing (No. 24683; Expires June 30, 2025).*

**FINANCING**

Appropriations for the HSP SAN Pool are funded by the Mental Health Services Act (MHSA) and do not increase the current allocation for the HSP SAN Pool. Approval of this recommendation will have no impact on net County cost.

The Honorable Board of Supervisors

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**VISION 2026 GOAL**

The provision of housing support for individuals with several mental illness meets the 10X goal pathways of **Eliminating Homelessness** and **Healthcare for All**, in support of the shared vision of a **Thriving and Resilient Population**.

Sincerely,

DocuSigned by:



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Colleen Chawla, Director  
Health Care Services Agency

CC/WV/nc/bc