

**County of Alameda Behavioral Health Care Services  
RFP No. 18-07, Addendum No. 1**

**COUNTY OF ALAMEDA BEHAVIORAL HEALTH CARE SERVICES (BHCS)  
ADDENDUM No. 1  
to  
RFP No. 18-07**

**Specification Clarification/ Modification and Recap of the Networking/ Bidder's Conferences held on  
Thursday, September 27, 2018 and Friday, September 28, 2018**

**This County of Alameda, General Services Agency (GSA), RFP/Q Addendum has been electronically issued to potential bidders via e-mail. E-mail addresses used are those in the County's Small Local Emerging Business (SLEB) Vendor Database or from other sources. If you have registered or are certified as a SLEB, please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB Vendor Database. This RFP/Q Addendum will also be posted on the GSA Contracting Opportunities website located at [https://www.acgov.org/gsa\\_app/gsa/purchasing/bid\\_content/contractopportunities.jsp](https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp)**

## RESPONSES TO BIDDERS QUESTIONS

### SLEB

Q1) There are proposal points for applications from Small Local Emerging Businesses but Not-for-Profits are exempt from this. Is that correct?

**A1) While not-for-profits, or community-based organizations (CBOs), are exempt from the requirement that the County only contract with SLEB certified organizations, CBOs will still benefit from the preference points granted to those who have been certified as a SLEB.**

### Bidder References

Q2) The RFP asks for 6 references. Do you just want contact information only (and not reference letters)?

**A2) The RFP requests contact information only for references. Reference letters are not required. Please see pages 17-18, Table 1.**

Q3) May current or former Social Services Agency staff act as references?

**A3) Yes, current or former Social Services Agency staff may act as references. Only current BHCS staff are excluded from serving as a reference. Please see page 18.**

Q4) Can we have Division Directors of SSA (Child Family Services) as our References?

**A4) Yes, current or former Social Services Agency staff may act as references. Only current BHCS staff are excluded from serving as a reference. Please see page 18.**

### Contracts

Q5) Will successful applicants receive increased funding in their contracts for the provision of TFC?

**A5) BHCS will establish separate Services as Needed (SAN) contracts with the awarded Contractors. For existing providers, current contracts will not be affected.**

Q6) If we have a current contract to provide EPSDT services with Alameda County, should we propose the same contract rate in our proposal?

**A6) There are two rates for the services requested in the RFP: the daily TFC rate and the hourly outpatient mental health services rate. The TFC rate is a newly established daily rate. The hourly rate for the outpatient mental health services can vary from other current outpatient services.**

Q7) When will you be ready for programs to bill for these services?

**A7) Please see page 11, Calendar of Events. We plan for contracts to be established in February 2019.**

### Memorandum of Understanding

Q8) The first bullet point on the RFP p.6 says that FFAs must, “establish Memorandum of Understanding with DCFS and/or ACPD to provide FFA services.” MOUs are not currently required for FFA operations. Currently all that is required is an FFA license from CDSS and a valid rate letter from CDSS Rates Bureau. Does BHCS really want to add a new MOU requirement?

**A8) The MOU would be to establish the placement relationship between the FFA and DCFS/ACPD, as DCFS/ACPD will be the source of client referrals to the FFA.**

Q9) What is the time period for the MOU that would be established with either DCFS or Probation?

**A9) The time period for the MOU would be determined by DCFS or Probation.**

### Referral Process

Q10) Who refers the child to TFC? BHCS or CFS?

**A10) Please see page 4, Scope/Purpose. DCFS and ACPD will refer children and youth to the FFA to receive TFC services.**

### Budget and Billing

Q11) There is no budget information requested in this RFP. Is this correct?

**A11) Yes, this is correct. Please see page 3, Intent.**

Q12) Does this mean that staffing and program models just outline billable services provided to and client and home?

**A12) Please see page 7, Bidder Experience, Ability and Plan. Please provide your response following the guidelines in this section.**

Q13) It is our understanding that no one in the state is currently providing TFC services as the specifics surrounding billing and RU's has not be finalized. When will you be ready for programs to bill for these services?

**A13) The state of California has provided guidance on billing and Alameda County will establish RUs as needed upon contract finalization, following the intended Calendar of Events on page 11.**

Q14) If TFC is based on day treatment program, why are you asking for an hourly rate?

**A14) The hourly rate is to reimburse the outpatient mental health services that are not included in the TFC services but required for the overall case management. Please see *Medi-Cal Manual for Intensive Care Coordination, In-Home Based Services and Therapeutic Foster Care* for specific information on what the TFC services include (pp 40-46).**

Q15) Is \$160 for a day that has a progress note?

**A15) Please refer to page 46 of the *Medi-Cal Manual for Intensive Care Coordination, In-Home Based Services and Therapeutic Foster Care*, in which it is stated “The TFC parent(s) must write and sign a daily progress note for each day that TFC is provided.” It further states that “TFC will not be reimbursed if a progress note is not written and available”.**

Q16) How many days a month can be charged to TFC?

**A16) Please refer to page 46 of the *Medi-Cal Manual for Intensive Care Coordination, In-Home Based Services and Therapeutic Foster Care*, in which it is stated “TFC will be provided daily, up to 7 days a week, including weekends, at any time of day, as medically necessary”. However, the progress of TFC should be reviewed at least every three months, as needed.**

#### Foster Clients

Q17) Can children from other counties who are placed in Alameda be covered by this service?

**A17) Only those out of county youth placed in Alameda County under a Presumptive Transfer (AB 1299) will be covered by Alameda County BHCS for TFC Services.**

Q18) Are all the children coming from STRTP?

**A18) No. Some foster clients may be at risk of entering a higher level of care, such as STRTP.**

#### Services

Q19) What is the relationship between CFS and BHCS for controlling this service?

**A19) DCFS is a department of the Alameda County Social Services Agency, and will provide client referrals to the FFA. BHCS is responsible for overseeing the services.**

Q20) What constitute TFC services for foster parents?

**A20) Please see *Medi-Cal Manual for Intensive Care Coordination, In-Home Based Services and Therapeutic Foster Care* for specific information on what these services include (pp 40-46).**

Q21) What is considered hourly services vs. daily services, and how is it determined who does what?

**A21) Please see *Medi-Cal Manual for Intensive Care Coordination, In-Home Based Services and Therapeutic Foster Care* for specific information on what TFC services include, and the roles and responsibilities of the FFA and the TFC parent. The daily rate covers all specialty mental health services that are not included in this list of TFC services.**

#### Other

Q22) Is fire clearance for our offices or each foster home?

**A22) The fire clearance is required for the offices where the documentation is maintained.**

**BIDDERS CONFERENCES**

The following participants attended the Bidders Conferences:

<b>Company Name and Address</b>	<b>Representative Name</b>	<b>Contact Information</b>
<b>Alternative Family Services</b>	<b>Manisha Sandhu</b>	Phone: <b>(925) 640-3290</b>
		E-Mail: <b>msandhu@afs4kids.org</b>
		SLEB Certified: Yes <input type="checkbox"/>
<b>Alternative Family Services</b>	<b>Craig Barton</b>	Phone: <b>(510) 282-5671</b>
		E-Mail: <b>cbarton@afs4kids.org</b>
		SLEB Certified: Yes <input type="checkbox"/>
<b>A Better Way 3200 Adeline Street Berkeley, CA 94703</b>	<b>Shahnaz Mazandarani</b>	Phone: <b>(510) 601-0203</b>
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<b>Alameda County Behavioral Health Care Services 1900 Embarcadero Cove, Suite 205 Oakland, CA 94606-5235</b>	<b>Fonda Houston</b>	Phone: <b>(510) 777-2143</b>
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		SLEB Certified: Yes <input type="checkbox"/>
<b>Alameda County Behavioral Health Care Services 1900 Embarcadero Cove, Suite 205 Oakland, CA 94606-5235</b>	<b>Juan Taizan</b>	Phone: <b>(510) 667-3928</b>
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Company Name and Address	Representative Name	Contact Information
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		SLEB Certified: Yes <input type="checkbox"/>
<b>Alameda County Behavioral Health Care Services</b> <b>1900 Embarcadero Cove, Suite 205</b> <b>Oakland, CA 94606-5235</b>	<b>Paula Snyder</b>	Phone: <b>(510) 567-6811</b>
		E-Mail: <b>Paula.Snyder@acgov.org</b>
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		E-Mail: <b>elizabeth.delph@acgov.org</b>
		SLEB Certified: Yes <input type="checkbox"/>
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