

### How to Print ACBH Provider Directory

Updated 8/22/2022

1. Go to ACBH public website - <https://www.acbhcs.org/>
2. Click on “Provider Directory”



3. Click on “Mental Health Services”



## Provider Directory



4. Click on “Facility” to select facilities, then click on “Facility Name” to sort by facility name (A through P will be listed)

### Mental Health Services

Last Updated: July 29, 2022

#### **FACILITY** RENDERING SERVICE PROVIDERS

This Provider Directory provides information about orga

#### How to Access Services in this directory?

Alameda County Residents can access Mental Health S

 Facilities

50+ items • Sorted by Facility Name • Filtered by All facilities - Record Ty

	<b>Facility Name</b> ↑	Address
1	A BETTER WAY	401 Pacific Ave, Alameda, CA 94501
2	A BETTER WAY	4314 Piedmont Ave, Oakland, CA 94611
3	A BETTER WAY	4727 San Pablo Ave, Emeryville, CA 94608

5. Click on “Print All” on the right side of the page

**Mental Health Services**

Last Updated: June 24, 2022

**FACILITY** RENDERING SERVICE PROVIDERS

This Provider Directory provides information about organizations providing Mental Health Specialty services to Alameda County residents that are eligible or enrolled in Medi-Cal.

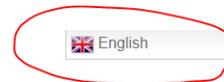
**How to Access Services in this directory?**

Alameda County Residents can access Mental Health Specialty Services by calling: **1-800-491-9099** or for the California Relay Service: **Dial 711 / TTY Line: 510-533-2018**

Facilities



6. In the upper right-hand corner of the page, select the language you want
  - a. If you'd like to print in English, select English, then click "Print" almost directly below the language area



the [Next Set] button below. The maximum allowable number of records to print is 800. \*\*\*

**Specialty Services (MHS) Provider Directory**

Last Updated: June 24, 2022

This Provider Directory provides information about organizations providing Mental Health Specialty services to Alameda County residents that are eligible or enrolled in Medi-Cal.

**How to Access Services in this directory?**

Alameda County Residents can access Mental Health Specialty Services by calling: **1-800-491-9099** or for the California Relay Service: **Dial 711 / TTY Line: 510-533-2018**

Select Page

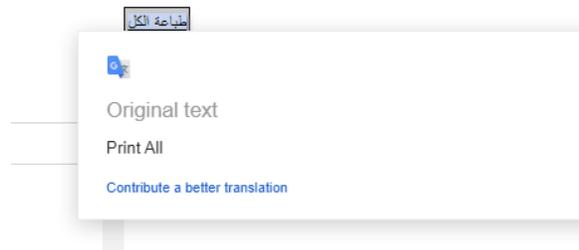
Print

Back to Provider Directory

- b. If you'd like to print in any of the other languages, first select the language, then scroll down through all the records until you reach the end of the records. As you scroll down, you'll see the records translate from English into the language you've selected.

**Note:** If you don't scroll down through all the records, only the first few pages will print in the language you've selected, and the rest of the pages will print in English. As the website uses Google Translate, you need to scroll down so that the text on the screen can be translated.

**Note:** If you hover your cursor over any of the translated text, in about 1-2 seconds a temporary window will appear on the screen, showing what the original text is.

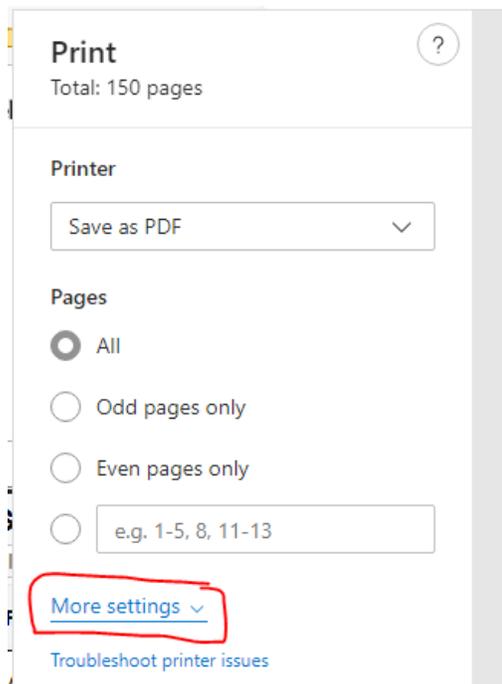




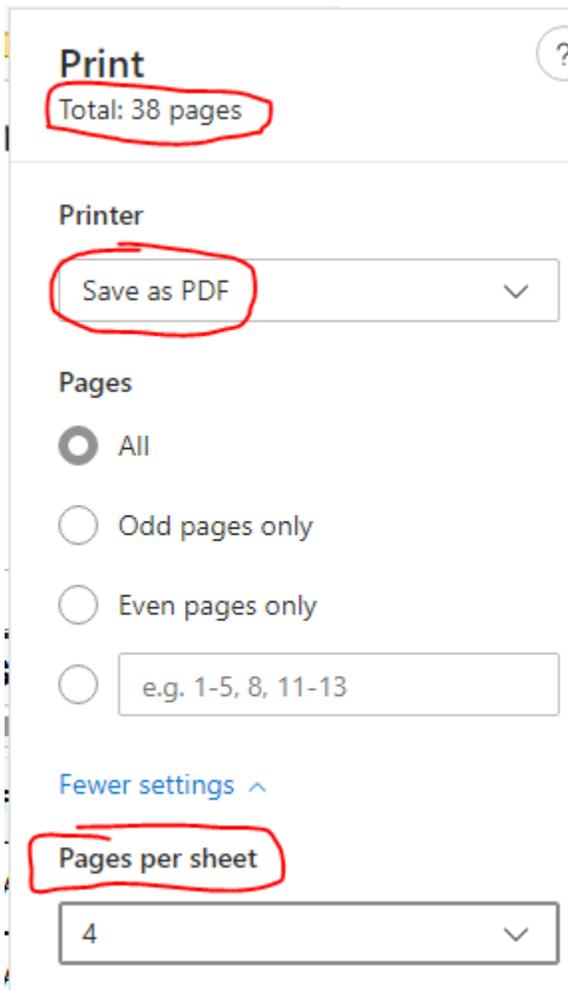
Once you've scrolled to the bottom of the records, scroll back up and click "Print."



7. Click the drop-down arrow next to More Settings to expand the section.



8. Select "Save as PDF" under Printer
9. Select the number of pages you'd like printed per sheet. Once you've done this, the total number of pages that will be printed will be noted under Print. Before you print, be sure the content on the page is legible; if it isn't, you will want to select a lower number of pages per sheet so the information is legible.



The screenshot shows a "Print" dialog box with the following elements:

- Print** header with a help icon (?)
- Total: 38 pages** (circled in red)
- Printer** section with a dropdown menu set to "Save as PDF" (circled in red)
- Pages** section with radio buttons for "All", "Odd pages only", "Even pages only", and a text input field containing "e.g. 1-5, 8, 11-13"
- Fewer settings** link with an upward arrow
- Pages per sheet** section with a dropdown menu set to "4" (circled in red)

10. Click the blue "Save" button.

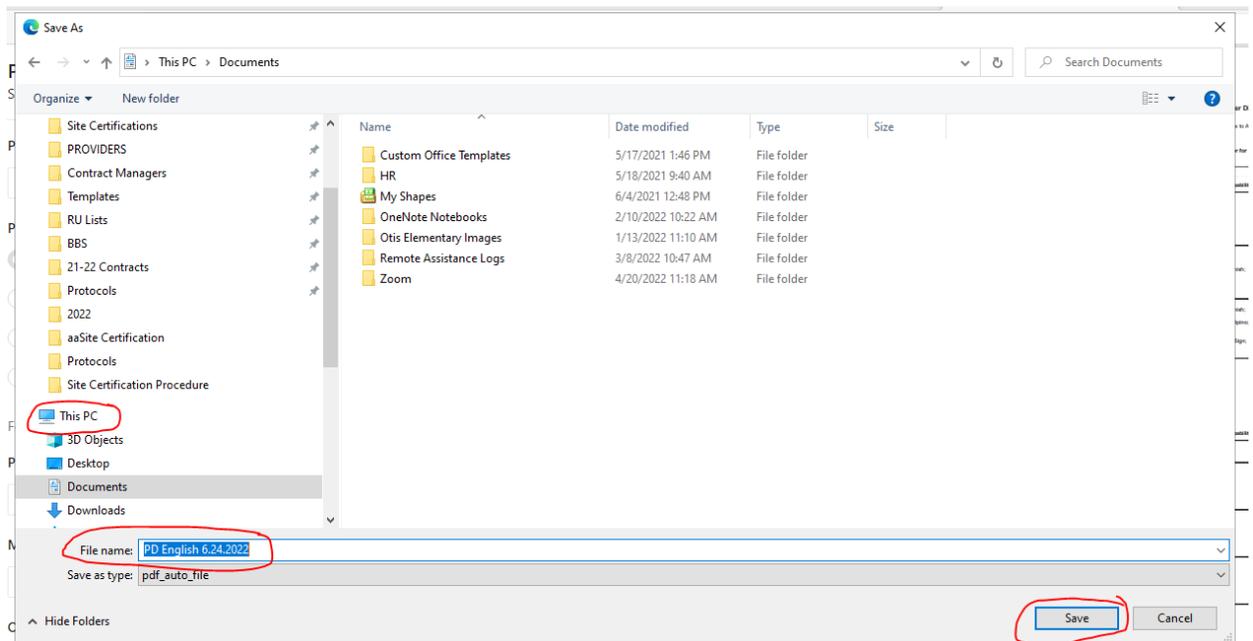


The screenshot shows the bottom of the dialog box with two buttons:

- Save** button (blue, circled in red)
- Cancel** button (grey)

- Name the file (suggested naming convention - PD [language] [date last updated] [set 1 or 2]), select the location on your computer where you want to save the PDF, then click the “Save” button.

**Note: This will only save/print set 1 of 2 sets – the 1<sup>st</sup> 800 records (A through about P). The maximum allowable number of records to print/save in a set is 800 (this is noted in red at the top of the website). If you’re printing the entire Provider Directory, you’ll need to print 2 sets - set 1 will contain records 1-800, and set 2 will contain records 81-1162 (as more providers/sites are added to the ACBH network, the number of records will increase).**



\*\*\* To print the complete Directory please ensure you print each set of records using the [Next Set] button below. The maximum allowable number of records to print is 800. \*\*\*

Alameda County Mental Health Specialty Services (MHS) Provider Directory  
Last Updated: June 24, 2022

- To save/print the 2<sup>nd</sup> of the 2 sets, click “Next Set”. You will then see “Set 2 of 2” with the number of remaining records.





The screenshot shows a web interface with a header bar. The text "Set 2 of 2" is circled in red. Below it are several buttons: "First set", "Previous set", "Next set", "Last set", "801-1162 of 1162", and "Refresh". The "801-1162 of 1162" text is also circled in red. Below the buttons is a table with two columns: "Facility Name" and "Address".

13. Follow steps 6-11 to save/print set 2 of 2.
14. If there are more than a total of 1600 records, you will need to save/print the 3<sup>rd</sup> set by following steps 6-11 again for set 3 of 3.
15. When you are ready to print your saved PDFs, be sure to print on both sides of paper.