2014 MHS MONTHLY REPORT CALENDAR
►►►► ALL SERVICE INPUT MUST BE COMPLETED BY 6PM ON THE 3RD WORKDAY! ◄◄◄◄

Jan

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 HOLIDAY	2	3	4
5	6 3rd Workday	7 Print Dec. Reports	8 MHS696	9	10	11
12	13	14	15 Run Dec. Reports	16 Print Dec. Reports	17	18
19	20 HOLIDAY	21	22	23	24	25
26	27	28	29	30	31 Run Dec. Reports	

Feb

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Print Dec. Reports
2	3	4	5 3rd Workday	6 Print Jan. Reports	7 MHS696	8
9	10	11	12 HOLIDAY	13	14	15 Run Jan. Reports
16 Print Jan. Reports	17 HOLIDAY	18	19	20	21	22
23	24	25	26	27	28 Run Jan. Reports	

Mar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Print Jan. Reports
2	3	4	5 3rd Workday	6 Print Feb. Reports	7 MHS696	8
9	10	11	12	13	14	15 Run Feb. Reports
16 Print Feb. Reports	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31 Run Feb. Reports					

Apr

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Print Feb. Reports	2	3 3rd Workday	4 Print Mar. Reports	5
6	7 MHS696	8	9	10	11	12
13	14	15 Run Mar. Reports	16 Print Mar. Reports	17	18	19
20	21	22	23	24	25	26
27	28	29	30 Run Mar. Reports			

3rd Workday Reports
MHS206   PSP117
PSP131
Site Specific Only: MHS854 , MHS855

5th Workday
MHS696

15th Day Reports
PSP131
Site Specific Only:
MHS854, MHS855

Last Day of Month Reports
PSP131
Site Specific Only:
MHS854, MHS855

2014 MHS Monthly Report Calendar
►►►►► All Service Input Must Be Completed By 6PM on the 3rd Workday! ◄◄◄◄◄

MAY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
MAY				1 Print Mar. Reports	2	3
4	5 3rd Workday	6 Print Apr. Reports	7 MHS696	8	9	10
11	12	13	14	15 Run Apr. Reports	16 Print Apr. Reports	17
18	19	20	21	22	23	24
25	26 Holiday	27	28	29	30	31 Run Apr. Reports

JUN

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Print Apr. Reports	2 JUN	3	4 3rd Workday	5 Print May Reports	6 MHS696	7
8	9	10	11	12	13	14
15 Run May Reports	16 Print May Reports	17	18	19	20	21
22	23	24	25	26	27	28
29	30 Run May Reports					

JUL

Sun	Mon	Tue	Wed	Thu	Fri	Sat
JUL		1 Print May Reports	2	3 3rd Workday	4 Holiday Print June Reports	5
6	7	8 MHS696	9	10	11	12
13	14	15 Run June Reports	16 Print June Reports	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31 Run June Reports		

AUG

Sun	Mon	Tue	Wed	Thu	Fri	Sat
AUG					1 Print June Reports	2
3	4	5 3rd Workday	6 Print July Reports	7 MHS696	8	9
10	11	12	13	14	15 Run July Reports	16 Print July Reports
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31 Run July Reports						

3rd Workday Reports
MHS206   PSP117
PSP131
Site Specific Only: MHS854 , MHS855

5th Workday
MHS696

15th Day Reports
PSP131
Site Specific Only:
MHS854, MHS855

Last Day of Month Reports
PSP131
Site Specific Only:
MHS854, MHS855

2014 MHS MONTHLY REPORT CALENDAR
►►►►► ALL SERVICE INPUT MUST BE COMPLETED BY 6PM ON THE 3RD WORKDAY! ◄◄◄◄◄

SEPT

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 HOLIDAY Print July Reports	2	3	4 3rd Workday	5 Print Aug. Reports	6
7	8 MHS696	9	10	11	12	13
14	15 Run Aug. Reports	16 Print Aug. Reports	17	18	19	20
21	22	23	24	25	26	27
28	29	30 Run Aug. Reports				

OCT

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Print Aug. Reports	2	3 3rd Workday	4 Print Sept. Reports
5	6	7 MHS696	8	9	10	11
12	13	14	15 Run Sept. Reports	16 Print Sept. Reports	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31 Run Sept. Reports	

NOV

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Print Sept. Reports
2	3	4	5 3rd Workday	6 Print Oct. Reports	7 MHS696	8
9	10	11 HOLIDAY	12	13	14	15 Run Oct. Reports
16 Print Oct. Reports	17	18	19	20	21	22
23	24	25	26	27 HOLIDAY	28 HOLIDAY	29
30 Run Oct. Reports						

DEC

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Print Oct. Reports	2	3 3rd Workday	4 Print Nov. Reports	5 MHS696	6
7	8	9	10	11	12	13
14	15 Run Nov. Reports	16 Print Nov. Reports	17	18	19	20
21	22	23	24	25 HOLIDAY	26	27
28	29	30	31 Run Nov. Reports	1 [2015] Print Nov. Reports		

3rd Workday Reports
MHS206   PSP117
PSP131
Site Specific Only: MHS854 , MHS855

5th Workday
MHS696

15th Day Reports
PSP131
Site Specific Only:
MHS854, MHS855

Last Day of Month Reports
PSP131
Site Specific Only:
MHS854, MHS855