

**Client Episode Opening**

Confidential Patient Information  
See Welfare & Institutions Code:5328

Client Number: \_\_\_\_\_ RU: \_\_\_\_\_

Client Name:

Last: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_

**PLEASE Print Legibly**

**1: Client Address:**

Street No.: \_\_\_\_\_ Direction: \_\_\_\_\_ Street Name: \_\_\_\_\_ Type: \_\_\_\_\_ Apt: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ + \_\_\_\_\_ Ph#: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Opening Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ 2: Referral From: \_\_\_\_\_ 3: Legal: \_\_\_\_\_ 4: Trauma: \_\_\_\_  
Y=Yes, N=No, U=Unk

**5: Initial Diagnostic Impression**

Axis 1: \_\_\_\_\_ Axis 2: \_\_\_\_\_ Axis 3: \_\_\_\_\_ Axis 4: \_\_\_\_\_ Axis 5: \_\_\_\_\_ Past: \_\_\_\_\_

**Additional Diagnosis**   **Axis 3 = Gen Med Condition Code (3) or Gen Med Diagnosis**

Axis 1: \_\_\_\_\_ Axis 2: \_\_\_\_\_ Axis 3: \_\_\_\_\_  
  6: Substance Abuse/Dependence:  
Axis 3: \_\_\_\_\_ Issue: \_\_\_\_ Diagnosis: \_\_\_\_\_  
Y=Yes, N=No, U=Unk

 **Enter "P" for Primary Diagnosis and "S" for Secondary Diagnosis**

7: Clinical ID: \_\_\_\_\_ 10: **\*\* Living Situation:** \_\_\_\_\_ 13: Admission Hour: **DISPLAY ONLY** 16: Scheduled: \_\_\_\_  
8: Physician ID: \_\_\_\_\_ 11: **\*\* Employment Status:** \_\_\_\_\_ 14: **\*\* Legal Consent:** \_\_\_\_ 17: DNR: **Display only**  
9: Source of Income: \_\_\_\_\_ 12: Type of Employment: \_\_\_\_\_ 15: Research Item: \_\_\_\_\_

**CLIENT EPISODE OPENING CODES**

**10: Living Situation**

05	Foster family home (for children)	20	Small Board & Care home (6 beds or less)	36	Mental Health Rehabilitation Center
06	Single room (motel, rooming house)	21	Large Board & Care home (7 beds or more)	37	PHF/Inpatient Psych
07	Group quarters (dorm, migrant barracks)	22	Residential Treatment Center	40	Drug Abuse Facility
08	Group home	23	Community Treatment Facility	41	Alcohol Abuse Facility
09	CRTs long-term or transitional housing	24	Adult Residential / Social Rehabilitation	42	Justice Related
10	Satellite housing	31	State Hospital	50	Temporary Arrangement
13	House or Apartment	32	VA Hospital	51	Homeless, no identifiable county residence
14	House or Apt. w/support	33	SNF/ICF/IMD, for Psychiatric reasons	52	Homeless, in transit
15	House or Apt. w/supervision	34	SNF/ICF/Nursing home for physical health reasons	98	Other
16	Supported housing	35	General hospital	99	Unknown

The following definitions should be utilized in completing Item 10 – Living Situation episode data for Mental Health providers (Notes: For minor, non-emancipated children, the term “consumer” refers to the child AND their parent/guardian):

Code	Term	Current Definition
05	Foster family home (CHILD ONLY)	Applies to <b>children</b> only. Living with an approved foster family through child and family services (Social Services Agency).
06	Single room (motel, rooming house)	A facility or residence where the rooms either lack a cooking facility, bathroom, or both. Sometimes the building offers shared bathrooms and cooking facilities. <i>Consumers hold their own lease or rental agreement.</i> There are no on-site service programs or staff members, although external service providers may visit individual tenants.
07	Group quarters (dorm, migrant barracks)	Group living situation sponsored by an institution. Housing is linked with participation in a particular program or institution. Bathrooms and kitchens usually shared.
08	Group Home (CHILD ONLY)	Applies to <b>children</b> only. Approved group homes for children licensed by California Department of Community Care licensing. <b>RCL 11 and below.</b>
09	CRTs long-term or transitional housing	Non-institutional residential setting, therapeutic or rehab services, structured program as alternative to hospitalization for consumers experiencing an acute psychiatric episode or crisis who <i>do not</i> present medical complications requiring nursing care, 24/7 service. Stays range from 30 days to 24 months. <i>This category also applies to consumers living in transitional housing programs specifically designed for serving homeless persons.</i>
10	Satellite housing	Same as house or apt with supervision except housing is associated with exiting a particular treatment program.
13	House/Apartment	A house or apartment with its own cooking facilities and bathroom. <i>Consumers either own the house or are included in the lease or rental agreement.</i> The consumer household must pay all or a proportional share of the mortgage or rent. The consumer household may live with others but other household members are not relied upon for daily living or financial supports. Includes independent or emancipated minors.
14	House or Apt with Support	A house or apartment where the consumer lives with others (family, friends) and receives some support (financial or other) from those living with the person. This category includes the former “living with family/friends” category. This category should be utilized to reflect situations in which the “consumer” receives significant financial or other support to remain stably housed.
15	House or Apt with Supervision	Also known as unlicensed but supervised congregate placement, group living homes, sober living homes. Shared housing with limited to no roommate choice. Shared bathrooms and/or kitchens. <i>Often lack formal lease or rental agreements.</i> May include some meals and on-site supervision and support.
16	Supported Housing	A housing unit located in an apartment complex, an SRO, a single-family residence, or a private building in which <i>consumers hold their own lease or rental agreement or with a not-for-profit organization acting as the master leaser.</i> In some situations, cooking facilities and bathrooms may be shared. Some social/clinical services are formally connected with the building through master leasing arrangement and/or services provided on site in private offices or common areas. Services are VOLUNTARY and not a condition of tenancy.

Code	Term	Current Definition
20	Small Board & Care (6 beds or less)	Licensed adult residential facility (ARF), residential care facility for the elderly (RCFE), or residential care facility for the chronically ill (RCFCI) with 6 beds or less. <i>Admission agreement, no lease, includes meals.</i>
21	Large Board & Care (7+ beds)	Licensed adult residential facility (ARF), residential care facility for the elderly (RCFE), or residential care facility for the chronically ill (RCFCI) with 7 or more beds. <i>Admission agreement, no lease, includes meals.</i>
22	Residential Treatment Center	A residential facility that provides 24/7 services to people with psychiatric disabilities that is NOT a mental health rehabilitation center, SNF, ICF, IMD, CRT, or transitional housing. Includes children & youth in therapeutic RTF that are <b>RCL 12-14.</b>
23	Community Treatment Facility (CHILD ONLY)	A residential facility that provides mental health treatment services to <b>children</b> in a group setting and that has the capacity to provide secure containment.
24	Adult Residential/Social Rehab	A Social Rehabilitation Facility is any facility that provides 24-hour-a-day non-medical care and supervision in a group setting to adults recovering from mental illnesses, that temporarily need assistance, guidance, or counseling. Alameda County = Casa Phoenix, Casa de la Vida, Bonita House, and Woodroe place. <i>Admission agreement, no lease, includes meals.</i>
31	State Hospital	NAPA state psychiatric hospital
32	VA Hospital	General or psychiatric Veterans Administration Hospital
33	SNF/ICF/IMD for Psychiatric Reasons	Licensed residential, short-term treatment facilities focused primarily on psychiatric rehabilitation, 24/7 care. May have medical issues as well but primarily staying at facility for psychiatric reasons. Ex. Garfield Neurobehavioral Center, Morton Bakar Center, etc.
34	SNF/ICF/Nursing home for Physical Reasons	Licensed residential, short-term treatment facilities focused on physical rehabilitation, 24/7 care. May have psychiatric issues as well but primarily staying at facility for physical reasons. Ex. Medical Hill Rehabilitation Center, Fairmount, etc.
35	General Hospital	Hospital for medical illness - Alta Bates, Highland, Kaiser, etc.
36	Mental Health Rehabilitation Center	A hospital, nursing facility, or other institution of more than 16 beds that is primarily engaged in providing diagnosis, treatment, or care of persons with mental diseases, including medical attention, nursing care, and related services. 24/7 staffing, focusing on rehabilitation. Ex. Villa Fairmont, Gladman, etc.
37	PHF/Inpatient Psych	Inpatient psychiatric unit - John George, Fremont, Herrick, Willow Rock, etc.
40	Drug abuse facility	Licensed residential drug abuse treatment facility. Note: Select this option if the consumer's primary reason for participating in the program is related to an addictive substance other than alcohol.
41	Alcohol abuse facility	Licensed residential alcohol abuse treatment facility. Note: Select this option if the consumer's primary reason for participating in the program is related to an addiction to alcohol.
42	Justice Related	Prison, jail, community-based justice facility, or temporarily detained in Juvenile Justice Center.

Code	Term	Current Definition
50	Temporary Arrangement	At-risk of homelessness: Extremely low-income AND lacks resources and supports to prevent literal homelessness AND moved two or more times in last 60 days OR losing housing within 21 days OR in extremely overcrowded housing.
51	Homeless, no identifiable county residence	Individuals should be considered homeless if their primary place of residence over the past week and at the day of intake/exit could be described as a: 1) Place not meant for human habitation (e.g., a vehicle, an abandoned building, bus-train/subway station/airport or anywhere outside); 2) Emergency shelter; 3) Persons fleeing domestic violence; 4) Eviction within 14 days from a private dwelling unit and no subsequent residence has been identified and the person lacks the resources and support networks needed to obtain housing; 5) Institution or treatment facility ( <u>for less than 90 days, on the streets or in a shelter prior to that, and he/she lacks the resources and support networks needed to obtain housing</u> ); 6) Fleeing a domestic violence situation; 7) Living in someone else's housing without the resources to obtain other housing AND have been notified that the arrangement is short-term (less than 14 days); 8) Unaccompanied youth or families with children/youth who have moved at least twice in the past 60 days and remain unstably housed. <b>This category applies to individuals that plan to continue residing in Alameda County.</b>
52	Homeless, in transit	<b>Same as #51 above, but individual plans to leave Alameda County for another location.</b>
98	Other	Type of housing not listed above. Should be rarely used.
99	Unknown	Current housing status unknown by staff. Should be rarely used.

**Note: The following categories will be considered “homeless” in BHCS aggregate counts of homeless persons: 09 – CRTs long term or transitional housing; 51 – Homeless, no identifiable county residence; 52 – Homeless, in transit. Category 50 – temporary arrangement will be considered at-risk of homelessness.**

**If you have questions about how to categorize a client’s current living situation, please contact the Housing Services Office at (510) 777-2112; E-mail: [everyonehome@acbhcs.org](mailto:everyonehome@acbhcs.org)**