

# InSyst Table Codes

This document lists InSyst codes for:

- Client Registration
- Episode
- Service entry
- Maintenance Screens

CSI and CSI periodic fields are identified in the field title.

## Client Registration Tables

### Sex - (\*) CSI

F=Female

M=Male

U=Unknown

### Marital Status

1=Never married

2=Now married/remarried/living together

3=Widowed

4=Divorced/dissolved/annulled

5=Separated

9=Unknown

### Education - (\*) CSI (\*\*) CSI Periodic

Type in the number indicating the highest grade completed. If the highest grade is greater than 20, type "20". Enter "12" if the client has completed high school.

Enter "99" for unknown.

### Physical Disability

00 = None

01 = Severe Visual Impairment

02 = Severe Hearing Impairment

04 = Speech Impairment

08 = Physical Impairment Mobility

16 = Developmentally Disabled

32 = Other Physical Impairment

99 = Unknown

**NOTE:** Select the appropriate code, add the number of codes together for a total, enter the total in this two-digit field.

Examples: A person who is deaf would be coded 02. A person who is deaf with a speech impairment would be coded 06 (02+04=06). A person who is blind, in a wheelchair and has diabetes would be coded 41 (01+08+32=41).

### Primary Language/ Preferred Language - (\*) CSI

A = English	I = Sign ASL	Q = Hmong	Y = Arabic
B = Spanish	J = Other Non-English	R = Turkish	Z = Samoan
C = Chinese Dialect	K = Korean	S = Hebrew	1 = Thai
D = Japanese	L = Russian	T = French	2 = Farsi
E = Filipino Dialect	M = Polish	U = Cantonese	3 = Other Sign
F = Vietnamese	N = German	V = Mandarin	4 = Other Chinese Dialects
G = Laotian	O = Italian	W = Portuguese	5 = Ilocano
H = Cambodian	P = Mien	X = Armenian	

### Ethnicity/Race - (\*) CSI

A = White	I = Japanese	P = Other Pacific Islander
B = Black	J = Filipino	Q = Korean
C = Native American	K = Other Asian	R = Samoan
E = Chinese	L = Other Non-White	S = Asian Indian
F = Vietnamese	M = Unknown	T = Hawaiian Native
G = Laotian	N = Other Southeast Asian	U = Guamanian
H = Cambodian	O = Hmong	W = Mien

### Hispanic Origin - (\*) CSI

1 = Not Hispanic	5 = Other Latino	N = Nicaraguan
2 = Mexican/Mexican American	G = Guatemalan	S = Salvadoran
4 = Puerto Rican	M = South American	U = Unknown/Not Reported

## Care Giver - (\*) CSI

Enter the number of persons the client cares for, or is responsible for, at least 50% of the time, for the age categories of under the age of 18 and over the age of 18.

00 = None

01 – 98 Number of Persons

99 = Unknown

## Significant Other Relationship

Father	Relative	Therapist
Mother	Guardian	MD / Physician
Son	Conservator	Board Care
Daughter	Attorney	Psych
Husband	Friend	Probation Officer
Wife	Partner	Parole Officer
Brother	Employer	Other
Sister	Minister	

## County Codes - (\*) CSI

Alameda	01	Placer	31
Alpine	02	Plumas	32
Amador	03	Riverside	33
Butte	04	Sacramento	34
Calaveras	05	San Benito	35
Colusa	06	San Bernardino	36
Contra Costa	07	San Diego	37
Del Norte	08	San Francisco	38
El Dorado	09	San Joaquin	39
Fresno	10	San Luis Obispo	40
Glenn	11	San Mateo	41
Humboldt	12	Santa Barbara	42
Imperial	13	Santa Clara	43
Inyo	14	Santa Cruz	44
Kern	15	Shasta	45
Kings	16	Sierra	46
Lake	17	Siskiyou	47
Lassen	18	Solano	48

Los Angeles	19	Sonoma	49
Madera	20	Stanislaus	50
Marin	21	Sutter	51
Mariposa	22	Tehama	52
Mendocino	23	Trinity	53
Merced	24	Tulare	54
Modoc	25	Tuolumne	55
Mono	26	Ventura	56
Monterey	27	Yolo	57
Napa	28	Yuba	58
Nevada	29	Unknown California County	99
Orange	30	Not California County	00

### State Codes - (\*) CSI

Alabama	AL	Nebraska	NE
Alaska	AK	Nevada	NV
Arizona	AZ	New Hampshire	NH
Arkansas	AR	New Jersey	NJ
California	CA	New Mexico	NM
Colorado	CO	New York	NY
Connecticut	CT	North Carolina	NC
Delaware	DE	North Dakota	ND
District of Columbia	DC	Ohio	OH
Florida	FL	Oklahoma	OK
Georgia	GA	Oregon	OR
Hawaii	HI	Pennsylvania	PA
Idaho	ID	Rhode Island	RI
Illinois	IL	South Carolina	SC
Indiana	IN	South Dakota	SD
Iowa	IA	Tennessee	TN
Kansas	KS	Texas	TX
Kentucky	KY	Utah	UT
Louisiana	LA	Vermont	VT
Maine	ME	Virginia	VA
Maryland	MD	Washington	WA
Massachusetts	MA	West Virginia	WV
Michigan	MI	Wisconsin	WI
Minnesota	MN	Wyoming	WY

Mississippi	MS		
Missouri	MO	Unknown State	UN
Montana	MT	Not US State	00

### State Codes - (\*) CSI

Alabama	AL	Nebraska	NE
Alaska	AK	Nevada	NV
Arizona	AZ	New Hampshire	NH
Arkansas	AR	New Jersey	NJ
California	CA	New Mexico	NM
Colorado	CO	New York	NY
Connecticut	CT	North Carolina	NC
Delaware	DE	North Dakota	ND
District of Columbia	DC	Ohio	OH
Florida	FL	Oklahoma	OK
Georgia	GA	Oregon	OR
Hawaii	HI	Pennsylvania	PA
Idaho	ID	Rhode Island	RI
Illinois	IL	South Carolina	SC
Indiana	IN	South Dakota	SD
Iowa	IA	Tennessee	TN
Kansas	KS	Texas	TX
Kentucky	KY	Utah	UT
Louisiana	LA	Vermont	VT
Maine	ME	Virginia	VA
Maryland	MD	Washington	WA
Massachusetts	MA	West Virginia	WV
Michigan	MI	Wisconsin	WI
Minnesota	MN	Wyoming	WY
Mississippi	MS		
Missouri	MO	Unknown State	UN
Montana	MT	Not US State	00

## Country Codes - (\*) CSI

AFGHANISTAN	AF	BENIN	BN
ALBANIA	AL	BERMUDA	BD
ALGERIA	AG	BHUTAN	BT
AMERICAN SAMOA	AQ	BOLIVIA	BL
ANDORRA	AN	BOSNIA/HERZEGOVINA	BK
ANGOLA	AO	BOTSWANA	BC
ANGUILLA	AV	BOUVET ISLAND	BV
ANTARCTICA	AY	BRAZIL	BR
ANTIGUA AND BARBUDA	AC	BRITISH INDIAN OCEAN TERRITORY	IO
ARGENTINA	AR	BRITISH VIRGIN ISLANDS	VI
ARMENIA	AM	BRUNEI	BX
ARUBA ISLANDS	AA	BULGARIA	BU
ASHMORE/CARTIER ISLANDS	AT	BURKINA	UV
AUSTRALIA	AS	BURMA	BM
AUSTRIA	AU	BURUNDI	BY
AZERBAIJAN	AJ	CAMBODIA	CB
BAHAMAS	BF	CAMEROON	CM
BAHRAIN	BA	CANADA	CA
BAKER ISLAND	FQ	CAPE VERDE	CV
BANGLADESH	BG	CAYMAN ISLANDS	CJ
BARBADOS	BB	CENTRAL AFRICAN REPUBLIC	CT
BASSAS DA INDIA	BS	CHAD	CD
BELARUS	BO	CHILE	CI
BELGIUM	BE	CHINA	CH
BELIZE	BH	CHRISTMAS ISLAND	KT
CLIPPERTON	IP	EUROPA ISLAND	EU
COCOS (KEELING) ISLANDS	CK	FALKLAND ISLANDS/MALVINAS	FK
COLOMBIA	CO	FAROE ISLANDS	FO
COMOROS	CN	FEDERATED STATES OF MICRONESIA	FM
CONGO	CF	FIJI	FJ
COOK ISLANDS	CW	FINLAND	FI
CORAL SEA ISLANDS	CR	FRANCE	FR
COSTA RICA	CS	FRENCH GUIANA	FG
COTE D'IVOIRE	IV	FRENCH POLYNESIA	FP
COUNTRY NOT LISTED	00	FRENCH SOUTHERN/ANTARCTIC	FS

CROATIA	HR	GABON	GB
CUBA	CU	GAMBIA	GA
CYPRUS	CY	GAZA STRIP	GZ
CZECH REPUBLIC	EZ	GEORGIA	GG
DENMARK	DA	GERMANY	GM
DJIBOUTI	DJ	GHANA	GH
DOMINICA	DO	GIBRALTAR	GI
DOMINICAN REPUBLIC	DR	GLORIOSO ISLANDS	GO
ECUADOR	EC	GREECE	GR
EGYPT	EG	GREENLAND	GL
EL SALVADOR	ES	GRENADA	GJ
EQUATORIAL GUINEA	EK	GUADELOUPE	GP
ERITREA	ER	GUAM	GQ
ESTONIA	EN	GUATEMALA	GT
ETHIOPIA	ET	GUERNSEY	GK
GUINEA	GV	KAZAKHSTAN	KZ
GUINEA-BISSAU	PU	KENYA	KE
GUYANA	GY	KINGMAN REEF	KQ
HAITI	HA	KIRIBATI	KR
HEARD ISLAND/MCDONALD ISLANDS	HM	KOREA DEMOCRATIC REPUBLIC	KN
HONDURAS	HO	KOREA	KS
HONG KONG	HK	REPUBLIC OF KUWAIT	KU
HOWLAND ISLAND	HQ	KYRGYZSTAN	KG
HUNGARY	HU	LAOS	LA
ICELAND	IC	LATVIA	LG
INDIA	IN	LEBANON	LE
INDONESIA	ID	LESOTHO	LT
IRAN	IR	LIBERIA	LI
IRAQ	IZ	LIBYA	LY
IRELAND	EI	LIECHTENSTEIN	LS
ISRAEL	IS	LITHUANIA	LH
ITALY	IT	LUXEMBOURG	LU
JAMAICA	JM	MACAU	MC
JAN MAYEN	JN	MACEDONIA	MK
JAPAN	JA	MADAGASCAR	MA
JARVIS ISLAND	DQ	MALAWI	MI
JERSEY	JE	MALAYSIA	MY

JOHNSTON ATOLL	JQ	MALDIVES	MV
JORDAN	JO	MALI	ML
JUAN DE NOVA ISLAND	JU	MALTA	MT
MARSHALL ISLANDS	RM	NIUE	NE
MARTINIQUE	MB	NORFOLK ISLAND	NF
MAURITANIA	MR	NORTHERN MARIANA ISLANDS	CQ
MAURITIUS	MP	NORWAY	NO
MAYOTTE	MF	OMAN	MU
MEXICO	MX	PAKISTAN	PK
MIDWAY ISLANDS	MQ	PALAU	PS
MOLDOVA	MD	PALMYRA ATOLL	LQ
MONACO	MN	PANAMA	PM
MAN,ISLE OF	IM	NIGERIA	NI
MONGOLIA	MG	PAPUA NEW GUINEA	PP
MONTENEGRO	MW	PARACEL ISLANDS	PF
MONTSERRAT	MH	PARAGUAY	PA
MOROCCO	MO	PERU	PE
MOZAMBIQUE	MZ	PHILIPPINES	RP
NAMIBIA	WA	PITCAIRN ISLANDS	PC
NAURU	NR	POLAND	PL
NAVASSA ISLAND	BQ	PORTUGAL	PO
NEPAL	NP	PUERTO RICO	RQ
NETHERLANDS	NT	QATAR	QA
NETHERLANDS	NL	REUNION	RE
NEW CALEDONIA	NC	ROMANIA	RO
NEW ZEALAND	NZ	RUSSIA	RS
NICARAGUA	NU	RWANDA	RW
NIGER	NG	SAN MARINO	SM
SAO TOME AND PRINCIPE	TP	SWITZERLAND	SZ
SAUDI ARABIA	SA	SYRIA	SY
SENEGAL	SG	TAIWAN	TW
SERBIA	SR	TAJIKISTAN	TI
SEYCHELLES	SE	TANZANIA	TZ
SIERRA LEONE	SL	THAILAND	TH
SINGAPORE	SN	TOGO	TO
SLOVAKIASI/SLOVENIA	LO	TOKELAU	TL
SOLOMAN ISLANDS	BP	TONGA	TN
SOMALIA	SO	TRINIDAD AND TOBAGO	TD

SOUTH AFRICA	SF	TROMELIN ISLAND	TE
SOUTH GEORGIA/SANDWICHISLANDS	SX	TUNISIA	TS
SPAIN	SP	TURKEY	TU
SPRATLY ISLANDS	PG	TURKMENISTAN	TX
SRI LANKA	CE	TURKS AND CAICOS ISLANDS	TK
ST. HELENA	SH	TUVALU	TV
ST. KITTS AND NEVIS	SC	UGANDA	UG
ST. LUCIA	ST	UKRAINE	UP
ST. PIERRE AND MIQUELON	SB	UNITED ARAB EMIRATES	TC
ST. VINCENT/THE GRENADINES	VC	UNITED KINGDOM	UK
SUDAN	SU	UNITED STATES	US
SURINAME	NS	URUGUAY	UY
SVALBARD	SV	UZBEKISTAN	UZ
SWAZILAND	WZ	VANUATU	NH
SWEDEN	SW	VATICAN CITY	VT
VENEZUELA	VE	WESTERN SAMOA	WS
VIETNAM	VM	YEMEN	YM
VIRGIN ISLANDS	VQ	ZAIRE	CG
WAKE ISLAND	WQ	ZAMBIA	ZA
WALLIS AND FUTUNA	WF	ZIMBABWE	ZI
WEST BANK	WE		
WESTERN SAHARA	WI	Unknown Country	99

## **Episode Data**

This document lists Standard InSyst codes for the Episode Opening, Closing, Maintenance, and One Shot Screens.

## **Legal Status – (\*) CSI**

W60000 = Voluntary  
 W51500 = 72 Hour Hold  
 W55850 = 72 Hour Hold for Minor  
 W52500 = First 14 Day Hold  
 W52600 = Second 14 Day Hold  
 W52700 = Thirty Day Extension for Grave Disability  
 W53000 = 180 Day Post Certification  
 W53520 = Temporary Conservatorship  
 W53521 = Temporary Conservatorship Extension  
 W53550 = Permanent Conservatorship  
 W53551 = Permanent Conservatorship Extension  
 P10260 = Not Guilty by Reason of Insanity  
 P13680 = Incompetent To Stand Trial

## Trauma - (\*) CSI

Identifies clients that have experienced traumatic events including experiences such as having witnessed violence, having been a victim of crime or violence, having lived through a natural disaster, having been a combatant or civilian in a war zone, having witnessed or having been a victim of a severe accident, or having been a victim of physical, emotional, or sexual abuse.

Y = Yes

N = No

U = Unknown

## GMC (\*) CSI

Only use the General Medical Condition Summary Code. You can select up to three per Axis 3 field.

01 = Arterial Sclerotic Disease	21 = Osteoporosis
02 = Heart Disease	22 = Cancer
03 = Hypercholesterolemia	23 = Blind / Visually Impaired
04 = Hyperlipidemia	24 = Chronic Pain
05 = Hypertension	25 = Deaf / Hearing Impaired
06 = Birth Defects	26 = Epilepsy / Seizures
07 = Cystic Fibrosis	27 = Migraines
08 = Psoriasis	28 = Multiple Sclerosis
09 = Digestive Disorder	29 = Muscular Dystrophy
10 = Ulcers	30 = Parkinson's Disease
11 = Cirrhosis	31 = Physical Disability
12 = Diabetes	32 = Stroke
13 = Infertility	33 = Tinnitus
14 = Hyperthyroid	34 = Ear Infections
15 = Obesity	35 = Asthma
16 = Anemia	36 = Sexually Transmitted Disease (STD)
17 = Allergies	37 = Other
18 = Hepatitis	99 = Unknown/Not Reported General Medical Cond
19 = Arthritis	00 = No General Medical Condition
20 = Carpal Tunnel Syndrome	

## Substance Abuse / Dependence Issue - (\*) CSI

Identifies whether or not the client has a substance abuse / dependence issue. **If Yes valid ICD10 diagnosis is entered.**

**a**

Y = Yes Requires Dx

N = No Dx

## Source Of Income

- 0 = Not Collected
- 1 = None
- 2 = Earned through Employment
- 3 = Disability
- 4 = Retirement
- 5 = General or Public Assistance
- 6 = Other (e.g., V.A. Benefits, Rent, Interest, Dividends, Child Support, Alimony)
- 7 = Unknown

## Living Situation – (\*)CSI (\*\*) Periodic Data

**NOTE: PLEASE see Housing Definitions on following pages (pages 12-15)**

- 05 = Foster family home (for children)
- 06 = Single room (hotel, motel, rooming house)
- 07 = Group quarters (dorm, barracks, migrant camp, long-term shelter)
- 08 = Group home
- 09 = CRTs long-term or transitional housing (Crisis Residential Treatment Services)
- 10 = Satellite housing
- 13 = House or Apartment
- 14 = House or apt. w/support
- 15 = House or apt. w/supervision
- 16 = Supported housing
- 20 = Small Board & Care home (6 beds or less)
- 21 = Large Board & Care home (7 beds or more)
- 22 = Residential Treatment Center
- 23 = Community Treatment Facility
- 24 = Adult Residential/ Social Rehabilitation
- 31 = State Hospital
- 32 = VA Hospital
- 33 = SNF/ICF/IMD, for Psychiatric reasons
- 34 = SNF/ICF/Nursing home, for physical health reasons
- 35 = General hospital
- 36 = Mental Health Rehabilitation Center
- 37 = PHF/Inpatient Psych
- 40 = Drug Abuse facility
- 41 = Alcohol Abuse Facility
- 42 = Justice Related
- 50 = Temporary Arrangement
- 51 = Homeless, no identifiable county residence
- 52 = Homeless, in transit
- 98 = Other
- 99 = Unknown

**NOTE: PLEASE see Housing Definitions on following pages (pages 12-15)**

Code	Term	Current Definition
05	Foster family home (children)	Applies to <b>children</b> only. Living with an approved foster family through child and family services (Social Services Agency).
06	Single room (motel, rooming house)	A facility or residence where the rooms either lack a cooking facility, bathroom, or both. Sometimes the building offers shared bathrooms and cooking facilities. <i>Consumers hold their own lease or rental agreement.</i> There are no on-site service programs or staff members, although external service providers may visit individual tenants.
07	Group quarters (dorm, migrant barracks)	Group living situation sponsored by an institution. Housing is linked with participation in a particular program or institution. Bathrooms and kitchens usually shared.
08	Group Home	Applies to <b>children</b> only. Approved group homes for children licensed by California Department of Community Care licensing. RCL 11 and below.
09	CRTs long-term or transitional housing	Non-institutional residential setting, therapeutic or rehab services, structured program as alternative to hospitalization for someone experiencing an acute psychiatric episode or crisis who do not present medical complications requiring nursing care, 24/7 service. Stays range from 30 days to 24 months. Also applies to individuals living in transitional housing programs specifically designed for serving homeless persons.
10	Satellite housing	Same as house or apt with supervision except housing is associated with exiting a particular treatment program.
13	House/Apartment	A house or apartment with its own cooking facilities and bathroom, shared according to terms established by the consumer in collaboration with other members of the household. <i>Consumers either own the house or hold their own lease or rental agreement.</i> The consumer must pay all or a share of the mortgage or rent. The consumer may live alone, with a spouse, partner, minor children, other dependents, and/or roommate(s). Includes independent or emancipated minors.
14	House or Apt with Support	A house or apartment where the consumer lives with others (family, friends) and receives some support from those living with the person; someone in the household has a signed lease agreement with the landlord or owns the property but the <i>consumer is not part of the lease, rental agreement, or ownership of the building.</i> This category includes the former “living with family/friends” category. Includes minors living with parents or relatives.
15	House or Apt with Supervision	Also known as unlicensed but supervised congregate placement, group living homes, sober living homes. Shared housing with limited to no roommate choice. Shared bathrooms and/or kitchens. <i>Often lack formal lease or rental agreements.</i> May include some meals and on-site supervision and support.

16	Supported Housing	A housing unit located in an apartment complex, an SRO, a single-family residence, or a private building in which <i>consumers hold their own lease or rental agreement or with a not-for-profit organization acting as the master leaser</i> . In some situations, cooking facilities and bathrooms may be shared. Some social/clinical services are formally connected with the building through master leasing arrangement and/or services provided on site in private offices or common areas. Services are VOLUNTARY and not a condition of tenancy.
20	Small Board & Care (6 beds or less)	Licensed adult residential facility (ARF), residential care facility for the elderly (RCFE), or residential care facility for the chronically ill (RCFCI) with 6 beds or less. <i>Admission agreement, no lease, includes meals.</i>
21	Large Board & Care (7+ beds)	Licensed adult residential facility (ARF), residential care facility for the elderly (RCFE), or residential care facility for the chronically ill (RCFCI) with 7 or more beds. <i>Admission agreement, no lease, includes meals.</i>
22	Residential Treatment Center	A residential facility that provides 24/7 services to people with psychiatric disabilities that is NOT a mental health rehabilitation center, SNF, ICF, IMD, CRT, or transitional housing. Includes children & youth in therapeutic RTF that are RCL 12-14.
23	Community Treatment Facility	A residential facility that provides mental health treatment services to <b>children</b> in a group setting and that has the capacity to provide secure containment.
24	Adult Residential/Social Rehab	A Social Rehabilitation Facility is any facility that provides 24-hour-a-day non-medical care and supervision in a group setting to adults recovering from mental illnesses, that temporarily need assistance, guidance, or counseling. Alameda County = casa phoenix, casa de la vida, bonita house, and woodroe place. <i>Admission agreement, no lease, includes meals.</i>
31	State Hospital	NAPA state psychiatric hospital
32	VA Hospital	General or psychiatric Veterans Administration Hospital
33	SNF/ICF/IMD for Psychiatric Reasons	Licensed residential, short-term treatment facilities focused primarily on psychiatric rehabilitation, 24/7 care. May have medical issues as well but primarily staying at facility for psychiatric reasons. Ex. Garfield Neurobehavioral Center, Morton Bakar Center, etc.
34	SNF/ICF/Nursing home for Physical Reasons	Licensed residential, short-term treatment facilities focused on physical rehabilitation, 24/7 care. May have psychiatric issues as well but primarily staying at facility for physical reasons. Ex. Medical Hill Rehabilitation Center, Fairmount, etc.
35	General Hospital	Hospital for medical illness - Alta Bates, Highland, Kaiser, etc.
36	Mental Health Rehabilitation Center	A hospital, nursing facility, or other institution of more than 16 beds that is primarily engaged in providing diagnosis, treatment, or care of persons with mental diseases, including medical attention, nursing care, and related services. 24/7 staffing, focusing on rehabilitation. Ex. Villa Fairmont, Gladman, etc.

37	PHF/Inpatient Psych	Inpatient psychiatric unit - John George, Fremont, Herrick, Willow Rock, etc.
40	Drug abuse facility	Licensed residential drug abuse treatment facility. Note: Select this option if the consumer's primary reason for participating in the program is related to an addictive substance other than alcohol.
41	Alcohol abuse facility	Licensed residential alcohol abuse treatment facility. Note: Select this option if the consumer's primary reason for participating in the program is related to an addiction to alcohol.
42	Justice Related	Prison, jail, community-based justice facility, or temporarily detained in Juvenile Justice Center.
50	Temporary Arrangement	Consumer is living in a facility that provides short-term housing (e.g., Single Room Occupancy Motel, Safe Haven, living with friends and paying no rent). <i>The consumer does not hold a lease</i> and is staying on a day-to-day, week-to-week, or month-to-month basis. This category includes individuals temporarily housed through a public program, e.g., social services emergency housing voucher. Also refers to a short-term housing arrangement in which the individual is <i>temporarily</i> staying with friends, family, or others with a willingness to house the person for a limited time (less than 30 days). Includes youth "couch surfing" with friends or family due to homelessness.
51	Homeless, no identifiable county residence	Includes living on the streets, place not meant for human habitation, or an emergency shelter for homeless persons. Also includes persons fleeing a domestic violence situation and individuals with an eviction within a week from a private dwelling unit and no subsequent residence has been identified and the person lacks the resources and support networks needed to obtain housing. Person typically resides in or plans to reside in Alameda County.
52	Homeless, in transit	Includes living on the streets, place not meant for human habitation, or an emergency shelter for homeless persons. Also includes persons fleeing a domestic violence situation and individuals with an eviction within a week from a private dwelling unit and no subsequent residence has been identified and the person lacks the resources and support networks needed to obtain housing. Generally assumed that person lives outside of Alameda County.
98	Other	Type of housing not listed above, should be rarely used.
99	Unknown	Current housing status unknown by staff.

## Employment Status – (\*) CSI (\*\*) Periodic data

- 01 = Competitive job market, 35 hours or more per week
- 02 = Competitive job market, less than 20 hours per week
- 03 = Competitive job market, 20 to 35 hours per week
- 04 = Full-time homemaking responsibility
- 05 = Rehabilitative work, 35 hours or more per week
- 06 = Rehabilitative work, less than 20 hours per week
- 07 = Rehabilitative work, 20 to 35 hours per week
- 08 = School, full-time
- 09 = Job training, full-time
- 10 = Part-time school/job training
- 11 = Volunteer work
- 12 = Unemployed, actively seeking work
- 13 = Unemployed, not actively seeking work
- 14 = Retired
- 15 = Not in the labor force
- 16 = Unknown
- 17 = Resident/Inmate

## Type Of Employment

- 0 = Not Collected
- 1 = Executive, Administrative, Managerial
- 2 = Production, Inspection, Repair, Craft, Handlers
- 3 = Sales, Service
- 4 = Farming, Forestry, Fishing
- 5 = Unemployed

## Legal Consent (Conservatorship) – (\*) CSI (\*\*) Periodic data

This field is normally used to indicate the type of authorization given to treat a minor.

- 0 = Unknown
- 9 = Not Applicable
- A = Temporary Conservatorship
- B = Lanterman-Petris-Short
- C = Murphy Conservatorship
- D = Probate
- E = PC 2974
- F = Representative Payee w/out Conservator
- G = Juvenile Court, Dependent of Court
- H = Juvenile Court, Ward Status Offender
- I = Juvenile Court, Ward Juvenile Offender

Must be age  
14 & over

Must be less  
than age 25

**Note:** This data element is needed to produce summary or detailed statistics on persons and agencies responsible for clients being treated in local mental health, i.e., conservatorships, LPS, agencies responsible for minors, etc. This is particularly important in analyzing the utilization and units of service in 24-hour care.

## Referral Codes (Standard)

Referral Codes—Source and Destination—can be any program Reporting Unit number in your system. In addition there are number of generic codes. These codes are to be used only when there is no specific mental health reporting unit, or when there is no specific local agency code.

### 2 AND UP TO 6 DIGIT PROGRAM/AGENCY REFERAL CODES

01 = Self	37 = Case Management
02 = Family	38 = Homeless Program
03 = Friends	40 = Medical Inpatient
04 = Employer	41 = Medical Outpatient
05 = Other	42 = Medical Outpatient
06 = County Resident	43 = Department Social Service
10 = State Hospital (MH)	44 = Criminal Justice
11 = State Hospital (DD)	45 = Drug Abuse Program
12 = Other Psychiatric Hospital	46 = Alcohol Abuse Program
13 = Psychiatric SNF	47 = School/College
14 = Alternative to Hospitalization	48 = Vocational Rehabilitation Program
15 = CRTS Program	49 = Veterans administration
17 = Jail	50 = Clergy or Religious Organization
20 = Acute Day Treatment	51 = Other Human Service
21 = Habilitative Day Tx	81092 = ERMS
30 = Emergency Psychiatric	40061 = ACCESS
31 = Suicide & Crisis	
32 = Outpatient Clinic	
33 = Private Mental Health Practice	

## Reason for Discharge

1 = Mutual Agreement/Treatment Goals Reached
2 = Mutual Agreement/Treatment Goals Partially Reached
3 = Mutual Agreement/Treatment Goals Not Reached
4 = Client Withdrew: AWOL, AMA, Treatment Partially Completed
5 = Client Withdrew: AWOL, AMA No Improvement
6 = Client Died
7 = Client Moved Out of Service Area
8 = Client Discharged/Program Unilateral Decision
9 = Client Incarcerated
10 = Discharge/Administrative Reasons
11 = Other

## **Service Location Entry Codes**

This document lists Standard InSyst codes for the Direct and Indirect Service Screens.

### **Service Location - (\*) CSI**

1 = Office	9 = Inpatient	16 = Mobile Service
2 = Field	10 = Homeless Emerg Shelter	17 = Non Traditional Serv
3 = Phone	11 = Faith based/Church/Temple	18 = Other Community Loc
4 = Home	12 = Health Care/Primary Care	19 = Res Care / Children
5 = School	13 = Age Specific Comm Ctr	20 = Telehealth(only use for specific RU)
6 = Satellite	14 = Client's Job Site	22 = Court
8 = Jail	15 = Res Care / Adult	

### **Recipient (Indirect Services)**

A Recipient Code can be a Reporting Unit number in your system or an Agency Code. You can use the generic codes listed here only when there is no mental health reporting unit or local agency code.

### **Mental Health Recipient Codes (MAA)**

01 = Self	32 = Outpatient Clinic
02 = Family	33 = Private Mental Health Practice
03 = Friends	37 = Case Management
04 = Employer	38 = Homeless Program
05 = Other	40 = Medical Inpatient
06 = County Resident	41 = Medical Outpatient
10 = State Hospital (MH)	42 = Convalescent Hospital
11 = State Hospital (DD)	43 = Department Social Service
12 = Other Psychiatric Hospital	44 = Criminal Justice
13 = Psychiatric SNF/IMD	45 = Drug Abuse Program
14 = Alternative to Hospitalization	46 = Alcohol Abuse Program
15 = CRTS Program	47 = School/College
17 = Jail	48 = Vocational Rehabilitation Program
20 = Acute Day Treatment	49 = Veterans Administration
21 = Habilitative Day Tx	50 = Clergy/Religious Organization
30 = Emergency Psychiatric	51 = Other Human Service
31 = Suicide/Crisis	